

## CHILDREN AND EDUCATION SCRUTINY COMMITTEE

**MONDAY 25 SEPTEMBER 2023**

**7.00 PM**

**Bourges/Viersen Room - Town Hall**

**Contact: Charlotte Cameron, Senior Democratic Services Officer,  
[charlotte.cameron@peterborough.gov.uk](mailto:charlotte.cameron@peterborough.gov.uk), 01733 384628**

### AGENDA

**Page No**

- 1. Apologies for Absence**
- 2. Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification" that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
- 3. Minutes of the Children and Education Scrutiny Meeting Held on 20 July 2023** **3 - 10**
- 4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any three Members of a Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.
- 5. Supplementary Appointment of Co-opted Members 2023/24** **11 - 14**
- 6. Forward Plan of Executive Decisions** **15 - 34**
- 7. Clare Lodge Update** **35 - 38**
- 8. Performance and Outcomes of Early Help Support Report** **39 - 44**

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9. **Executive Director Children Services and Young People’s Service & Portfolio Holder Report: Integrated Front Door** 45 - 98
10. **Work Programme 2023/2024** 99 - 102
11. **Date of Next Meeting**

Monday, 6 November 2023 – Children and Education Scrutiny Committee

#### **Emergency Evacuation Procedure – Outside Normal Office Hours**

*In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.*

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<http://democracy.peterborough.gov.uk/ecSDDisplay.aspx?NAME=Protocol%20on%20the%20use%20of%20Recording&ID=690&RPID=2625610&sch=doc&cat=13385&path=13385>

#### **Committee Members:**

Councillors: A Shaheed (Chair), Hemraj (Vice Chair), Ahmed, Asif, Bisby, Cole, Fenner, S Lane, Rangzeb, Skibsted and Warren

Substitutes: Councillors: Bond, Sabir and Sharp

#### **Statutory Co-opted Members:**

Peter Cantley, Statutory Education Co-opted Member Representing the Church of England  
Dr Andy Stone, Statutory Education Co-opted Member Representing the Roman Catholic Church

#### **Non-Statutory Co-opted Members:**

Parish Councillor Katie Howard, Independent Co-opted Member (non-voting)  
Sameena Aziz, Independent Co-opted Member representing the Muslim Communities (non-voting)

Further information about this meeting can be obtained from Charlotte Cameron on telephone 01733 384628 or by email – [charlotte.cameron@peterborough.gov.uk](mailto:charlotte.cameron@peterborough.gov.uk)

**MINUTES OF THE CHILDREN AND EDUCATION SCRUTINY COMMITTEE MEETING  
 HELD AT 7.00PM, ON  
 THURSDAY 20 JULY 2023  
 BOURGES/VIERSEN ROOMS, TOWN HALL, PETERBOROUGH**

<b>Committee Members Present:</b> Councillors Shaheed (Chair), Hemraj (Vice Chair), Ahmed, Asif, Cole, Fenner, Lane, Rangzeb, Warren and Independent Co-opted Member Sameena Aziz.
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<b>Officers Present:</b>	John Gregg, Executive Director Children and Young People’s Service Gary Jones, Service Director Children’s Social Care and Targeted Support Charlotte Cameron, Senior Democratic Services Officer
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<b>Also Present:</b>	Councillor Lynne Ayres, Cabinet Member for Skills, Education and Children’s Services Councillor Jackie Allen, Cabinet Advisor for Children’s Services
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**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Bisby and Skibsted, Statutory Education Co-opted Member Peter Cantley and Parish Councillor Howard.

**2. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS**

No declarations of interest or whipping declarations were received.

**3. MINUTES OF THE CHILDREN AND EDUCATION SCRUTINY MEETING HELD ON 8 MARCH 2023**

The minutes of the Children and Education Scrutiny Meeting held on 8 March 2023 were agreed as a true and accurate record.

**4. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISIONS**

No call ins were received.

**5. APPOINTMENT OF CO-OPTED MEMBERS 2023/24**

The Children and Education Scrutiny Committee received a report in relation to the appointment of Co-opted Members in accordance with the Council’s Constitution Part 3, Section 4 – Overview and Scrutiny Functions.

The purpose of the report was to seek approval from the Committee to appoint Sameena Aziz as a Non-Voting Co-opted Member for the municipal year 2023/24 to the Children and Education Scrutiny Committee in accordance with Part 3, Section 4 –Overview and Scrutiny Functions.

The Senior Democratic Services Officer introduced the report and explained that the nominations for Parish Council Co-opted Members had been put forward by the Parish Council Liaison Committee (PCLC) and that the appointments would be reviewed annually.

The Committee unanimously agreed to the appointment of Sameena Aziz as a Non-Voting Co-opted Member for the municipal year 2023/24.

The Chair welcomed the Co-opted Member who was in attendance and invited them to join the committee for the rest of the meeting.

It was noted that Parish Councillor Katie Howard had been nominated by PCLC but could not be at the meeting. Her co-option would be formalised at the next meeting.

### **AGREED ACTIONS**

The Children and Education Scrutiny Committee considered the report and **RESOLVED** to make the following appointments:

1. Appoint Sameena Aziz as a Co-opted Member with no voting rights to represent the Muslim Community for the municipal year 2023/2024. Appointment to be reviewed annually at the beginning of the next municipal year.

## **6. INTRODUCTORY REPORT TO WORK OF CHILDREN'S AND EDUCATION SERVICES**

The Children and Education Scrutiny Committee received a report in relation to the work of Children's and Education Services.

The purpose of the report was to provide the Committee with an overview of Children's Services which includes Education Services and some areas of focus to enable the Children and Education Scrutiny Committee to determine agenda items for 2023/24.

The Executive Director Children and Young People's Service introduced the report and key points raised included:

Members were advised that this was an introduction to Children's Services and Officers were happy to move straight to questions.

The Children and Education Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members requested that Officers provide them with some information on early years services and school readiness for pupils starting primary school in September, and the assessment from Early Years Foundation Stage (EYFS) curriculum delivered through nurseries and childminder settings.
- Members queried whether children would be ready to go to school based on statutory frameworks followed in these settings.
- Members asked how the autism strategy would deal with awareness and increased provisions for autism needs in schools. The Officer advised that there had been shared concerns and the report would be looked into at a future meeting.
- Members queried how relationships and sex education sat within children services and how the service had monitored what had been taught in schools in terms of an age-appropriate curriculum. Members were advised that a presentation on roles and responsibilities in relation to education may be necessary.

- Legislative changes had created a fragmented approach to the education system, and it had been recognised that the landscape for the education system was staggered. The Officer further advised that a motion had been put forward for council in which officers and members can consider this further.
- Members sought clarification on whether this was in relation to the curriculum for Sex and Relationship Education (SRE). The Officer advised that the report would explore issues around sexuality and gender and provide guidance in schools.
- Members advised that SRE guidance would be published by the government and link into statutory duties such as relationships with schools and academies. Members queried whether there would be guidance to ensure pupils mental health would be catered for and considering parent's views on this.
- The Officer echoed and supported the point and identified that short term funding in relation to mental health in the context of schools would give additional resources in September.
- Members referred to the point about the fragmented nature of the education system and the number of catholic schools within Peterborough with St John Fishers Catholic High School being the only voluntary aided and LA (Local Authority) school in the city. Members queried what the capacity was to support a school that had not yet become an academy.
- Members were advised on the challenging landscape for schools in terms of the role of the LA, the role of multi-academy trusts and the role of staff within schools. The Officer noted the number of responsibilities that remain statutory with the funding involved and mentioned the roles being transferred into multi-academy trust and the funding that has gone with them.
- The arrangements that are in place are succeeding and would help support schools and children's life.
- Members referred to previous questions and requested that current guidance be brought to future meeting with foresight being given to members in order for appropriate questions to be prepared. The Officer advised that new statutory guidance would be available for the autumn and written briefing on current arrangements could be made for Members that have interest.
- The Officer further advised that there had been a motion on this topic put forward to Council.
- Members queried about schools funding with the 6.5% increase to pay and how Children's Services could support school budgets with only 3.5% being funded by the government. The Officer advised that funding arrangements are complex, and money is managed by head teachers, school forums and stakeholders. The Officer further advised that money could be provided to fulfil statutory responsibilities and was not aware of any funding from the LA to bridge the 3% gap.
- Members questioned early year education and care with the shortage of places in nurseries and how this would be addressed. Members were advised that officers were not aware of concerns at early years and the 2006 Children Act placed requirements on LA to provide sufficient provision. The Officer would be able to provide a written response.
- Members queried about the report for early help offer due in November pending appointment of head of service and the progress on the appointment. The Officer noted that there had been progress with the appointment and was pleased that the early help service had been launched.

## **AGREED ACTIONS**

The Children and Education Scrutiny Committee considered the report and **RESOLVED** to note

1. Consider the report and agree agenda items for the committee for the 2023/24 work programme.
2. Members request further information as required, and additional items for work programme.

The Committee also requested that Officers:

- Add Early Year Foundation Stage and school readiness to the work programme.
- Add the Autism Strategy to the work programme and include information on increased provision.
- Provide a report on sexuality and gender guidance in schools after the guidance was received from National Government.
- Provide a briefing note on nursery and early years placement provision.

## **7. INTEGRATED FRONT DOOR**

The Children and Education Scrutiny Committee received a report in relation to an Integrated Front Door and the contents of the Ofsted Focused Visit inspection outcome letter.

The purpose of this report was to update the Committee on the outcome of the Ofsted Focused Visit of the Integrated Front Door undertaken between the 1st and 2<sup>nd</sup> March 2023, with the Ofsted letter being published on 9th May 2023. This report also set out the proposed actions to address the improvement areas identified in the Ofsted Focused Visit letter.

The Service Director Children's Social Care and Targeted Support accompanied by the Cabinet Advisor for Children's Services introduced the report and highlighted key items including:

Members were advised that there were two priority actions that arose from the visit, and they were detailed within the report.

Officers were happy to go straight to questions.

The Children and Education Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members referred to Appendix 2 on page 48 about the lack of focus on children's experiences and the impact of social work intervention. Members queried this position and how it could be mediated in the future.
- The Officer advised there would be a strengthened quality assurance and would be part of the improvement plan and referred to governance in place to ensure this would be strengthened.
- Members referred to page 37 and queried about the multi-agency workshop and audit tools that had been reviewed and amended. The Officer advised a briefing could be provided.
- Members referred to page 48 of the Ofsted report and queried what training would be put in place for the lack of understanding of contextual safeguarding across all agencies.
- The Officer advised that a CSE (Child Sexual Exploitation) working group would be led by safeguarding partnership head of service and a strategic response would be under development around practice.
- The Officer noted about the number of children in youth justice service who would support children who come to the attention of Justice system. The department work

closely with police to analyse data and not to criminalise children. There would be support programmes depending on the nature of offence.

- Clear data on criminal exploitation and quality assurance would be necessary to understand the service provided to children who are vulnerable and would be keen for feedback from children.
- Members queried the timeframe in which schools are being informed of the child coming to notice and noted that schools are a safe space for children. The Officer advised that from front-door data schools were the highest referrals followed by police. There is a responsibility to feedback within 24 hours on referrals and make improvements.
- Partners are invited to strategy meetings where the child is deemed to be at significant risk. The Officer noted the importance of having feedback from schools.
- Members referred to page 37 and queried the outcome of the workshop from June 15 for frontline practitioners. The Officer advised that this workshop had not yet taken place and would go through the Children's Safeguarding Partnership board.
- Members referred to Appendix 2 page 46 and queried the reason for changes integrated in front-door policy, and how improvements would be made to any social work oversight to ensure a prompt and timely response using numerical data to assess the position pre and post Ofsted report.
- The Officer advised that there was a 2-day focus visit on a number of cases in which IT systems were tracked and gained feedback from social workers after each visit. This was a small sample and there was no evidence of children being left at risk.
- Members queried whether there was data to analyse and track within PCC (Peterborough City Council). The Officer advised that in law there is a 24-hour response time and there is timeliness of intervention. The Officer further advised that data could be shared later in the year.
- Members referred to page 46 and queried the identified concerns and whether they were addressed effectively within KPI (Key Performance Indicators) tolerances. The Officer advised there was a deep dive audit followed by an inspection and highlighted concerns that needed to be addressed in response to Ofsted plans.
- The Officer further advised that all working in IFD (Integrated Front Door) would be strengthening working documents and picking up quality assurance in line with the improvement plan.
- Members referred to page 32 of the Action Plan and questioned how improvement and professional curiosity would be objectively measured. The Officer advised that there would be no qualitative data, and professional curiosity would be picked up in audit.
- Members referred to page 45 and 46 on areas of improve from social practice and highlighted concerns for operational management and the lack of insight around the evaluation of monitoring at senior position. Members questioned what sort of changes are made at the senior level.
- The Officer advised that there would be training through the safeguarding partnership and had appointed an interim head of service to take forward the strategic plan. The governance chair independent partnership holds the account for the plan. The Officer further advised that resources had been focused on training and decisions making improvements.
- Members further questioned the changes to the work plan. The Officer advised it had been signed off by safeguarding partnership and senior leaders had looked at priority actions that needed improvement.
- Members questioned whether the strengths and weakness highlighted during the Ofsted visit were the usual course of action. The Officer advised that only full inspections included grading, not focus visits. There were 2 priority actions, and they would be responded to.

- Members further questioned what prompted the Ofsted visit. Members were advised that there would not always be a notification on a visit and that on the particular occasion mentioned there were no anonymous complaints.
- The Executive Director of Children and Young People's Services further advised that the Inspection of Local Authority and Children's Services (ILACS) is a system of inspection and within a 3-year window it is expected to have a full ILACS, one to two focused visits and a Joint Targeted Area Inspection (JTAI). The Officer noted that Peterborough Children's Services was judged to be good in 2018 and now is deemed to be not good and therefore Peterborough will receive a standard ILACS inspection rather than a short inspection.
- Members referred to page 47 and the response to exploitation and questioned what actions the department had taken in keeping children safe and speeding the process up. The Officer advised there were shared services with CCC (Cambridgeshire County Council) that provide support and analyse the data of missing children to decrease length of exploitation, and there would be return home interviews to look at support needed. There had been a keen interest and close governance, so managers are aware of the improvements needed.
- The Officer further advises there had been strategy meetings for children who were at risks and the partnership are aware of priority action.
- Members queried the progress of the response to the action plan. The Officer advised strategic groups first meeting would be in August and there were reviews in place and would be revisiting the Terms of Reference for the scope for change. Development would take a number of months.
- The Officer further advises as part of the strategic group there would need to be data around demand management and develop an understanding to have a better view of what the demand would look like before September.
- Members queried about focusing on missing children and whether this would be working in isolation or with partner agency. The Officer advised that both had the same statutory partners and would be developing that forum and work out if additional partner work needed to take place. Each agency had its own role in diverting children away from criminal exploitation.
- Members referred to Appendix 2 and questioned what would cause online referrals to fail to reach the contact centre. The Officer noted the contact centre was the first point of contact and advised that reports would need to be strengthened with additional resources and increased support for referrals.
- The Officer noted that the contact centre had 7000 contacts in the last 6 months and it can be intensive and fast paced. Development on resources and refining the contacts had begun.

The Committee requested that the action points from the partnership safeguarding plan, broken down and what progress has been made within each action at each meeting as a standing item. Along with progress dates, each item RAG Rated and updates with multi-agency arrangements and responses to the children and young people.

The Executive Director advised that there would be an improvement notice from the Department for Education that would support the request and suggested that this be discussed in more detail after that notice had been received.

## **AGREED ACTIONS**

The Children and Education Scrutiny Committee considered the report and **RESOLVED** to note

1. Comment on the report of the Integrated Front Door and the contents of the Ofsted Focused Visit inspection outcome letter at Appendix 1.



2. Endorse the action plan at Appendix 2 to improve areas of practice identified by Ofsted as requiring improvement.
3. Include in the work plan an opportunity to scrutinise the impact of the proposed action plan and to achieve the ambition to develop a consistently good service for children and families in all areas of practice at the Integrated Front Door.

The Committee also requested that Officers:

- Provide a briefing note on the multi-agency audit tools that were reviewed.
- Provide a briefing note on the internal data that shows the timeline of intervention after a referral.
- Discuss recommendation three 'Include in the work plan an opportunity to scrutinise the impact of the proposed action plan and to achieve the ambition to develop a consistently good service for children and families in all areas of practice at the Integrated Front Door' at the next Group Representatives meeting.
- Bring, as a standing item, the partnership safeguarding plan following the improvement notice from the Department for Education.

## **8. REVIEW OF 2022/2023 AND WORK PROGRAMME FOR 2023/2024**

The Senior Democratic Services Officer presented the report which considered the relevant items presented in 2023/24 of the Children and Education Scrutiny Committee and looked at the work programme for the new municipal year 2023/24 to determine the Committee's priorities. Members also noted the Terms of Reference for the Committee.

Members requested that a glossary of acronyms be created and emailed out to all members.

### **AGREED ACTIONS**

The Children and Education Scrutiny Committee considered the report and **RESOLVED** to:

1. Considers items presented to the Children and Education Scrutiny Committee during 2022/2023 and makes recommendations on the future monitoring of these items where necessary.
2. Determines its priorities and approves the draft work programme for 2023/2024 attached at Appendix 1.
3. Notes the Recommendations Monitoring Report attached at Appendix 2 and considers if further monitoring of the relevant recommendations made by the Children and Education Scrutiny Committee during 2022/2023 municipal year is required.
4. Notes the Terms of Reference for this Committee as set out in Part 3, Section 4, Overview and Scrutiny Functions and in particular paragraph 2.1 item 1 Children and Education Scrutiny Committee as attached at Appendix 3.

The Committee also requested that Officer create a glossary of acronyms.

## **9. FORWARD PLAN OF EXECUTIVE DECISIONS**

The Senior Democratic Officer introduced the report which included the latest version of the Council's Forward Plan of Executive Decisions containing decisions that the Leader of the Council, the Cabinet or individual Cabinet Members would make during the forthcoming month. Members were invited to comment on the plan and where appropriate, identify any relevant areas for inclusion in the Committee's Work Programme.

Members raised concerns about the items that related to Clare Lodge and Werrington Fields and requested that Officers provide an update on the progress of those decisions.

Members also referred to the request to receive a report on Clare Lodge and were advised that this was scheduled in the work programme for an upcoming meeting.

### **AGREED ACTIONS**

The Children and Education Scrutiny Committee considered the current Forward Plan of Executive Decisions and **RESOLVED** to note the report.

The Committee also requested that Officers:

- Provide the Committee with an interim briefing note on Clare Lodge, with a main report to follow at the September meeting.
- Provide and update on the progress of the Werrington Fields decision.

### **10. DATE OF NEXT MEETING**

The date of the next meeting was noted as being 25 September 2023

CHAIR

Meeting began at 7.00pm and ended at 8.07 pm

<b>CHILDREN AND EDUCATION SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM No. 5</b>
<b>25 SEPTEMBER</b>	<b>PUBLIC REPORT</b>

Report of:	Adesuwa Omoregie, Interim Head of Legal and Deputy Monitoring Officer	
Cabinet Member(s) responsible:	Councillor Coles, Cabinet Member for Legal, Finance and Corporate Services	
Contact Officer(s):	Charlotte Cameron, Senior Democratic Services Officer	Tel.01733 384628

**SUPPLEMENTARY APPOINTMENT OF CO-OPTED MEMBERS 2023/24**

<b>RECOMMENDATIONS</b>	
<b>FROM:</b> Interim Head of Legal and Deputy Monitoring Officer	<b>Deadline date:</b> N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>1. Appoint Parish Councillor Katie Howard as a Co-opted Member with no voting rights to represent the rural area for the municipal year 2023/2024. Appointment to be reviewed annually at the beginning of the next municipal year.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 The report is presented to the Committee on behalf of the Director of Law and Governance

**2. PURPOSE AND REASON FOR REPORT**

2.1 The purpose of this report is to request that the Committee appoint Parish Councillor Katie Howard as a Non-Voting Co-opted Member for the municipal year 2023/24 to the Children and Education Scrutiny Committee in accordance with Part 3, Section 4 – Overview and Scrutiny Functions:

*Paragraph 4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.*

And Part 4, Section 8 – Overview and Scrutiny Procedure Rules: Paragraph 3 - CO-OPTED MEMBERS

*3.1 As well as any statutory co-opted members, Scrutiny Committees can co-opt up to four non-voting members on to the Committee.*

*3.2 There must be at least one non-voting position reserved for a Parish Councillor from a rural area with one substitute member. The Parish Council Liaison Committee will decide these.*

*3.3 A Scrutiny Committee can co-opt a further three members at its discretion. One of these can be a second parish council member identified by the Parish Council Liaison Committee.*

2.2 This report is for Children and Education Scrutiny Committee to consider under its Terms of Reference No. 4.3 of Part 3, Section 4 – Overview and Scrutiny Functions – Co-optees.

### 3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	<b>N/A</b>
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### 4. **BACKGROUND AND KEY ISSUES**

#### 4.1 **Parish Councillor Co-opted Members**

Each Scrutiny committee has the ability to co-opt up to four non-voting co-opted members one of which will be a Parish Councillor representing the rural area to ensure the voice of the rural communities are reflected.

Parish Councillor co-opted members are nominated through a process which is handled by the Parish Council Liaison Committee Working Group. Any expressions of interest the Working Group receive are assessed and final nominations are then put forward to the relevant committee for approval. The Parish Council Liaison Working Group has therefore proposed that Parish Councillor Katie Howard be nominated as the substantive co-opted members to represent the rural area on the Children and Education Scrutiny Committee.

It is therefore proposed that the Committee approve the appointment of Parish Councillor Katie Howard as a Co-opted Member of the Committee to represent the rural area for this municipal year.

### 5. **NEXT STEPS**

- 5.1 If the Committee agree to appoint the above nomination as a co-opted member of the Children and Education Scrutiny Committee from 25 September 2023, they will be able to attend and take part in all meetings of the Committee and any Task and Finish Groups that the Committee agree that they may be assigned to with no voting rights.

### 6. **CONSULTATION**

- 6.1 None.

### 7. **ANTICIPATED OUTCOMES OR IMPACT**

- 7.1 The inclusion of Co-opted Members will allow the Committee a wider, more diverse input to discussion, drawing on the relevant expertise of the additional members.

### 8. **REASON FOR THE RECOMMENDATION**

- 8.1 The recommendations are made to assist the Scrutiny Committee in fulfilling the terms of reference as set out in the constitution Part 3, Section 4 – Overview and Scrutiny Functions:

*4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work*

### 9. **ALTERNATIVE OPTIONS CONSIDERED**

- 9.1 N/A

### 10. **IMPLICATIONS**

#### 10.1 **Financial Implications**

Co-opted Members will receive a special responsibility allowance of £250 per annum as stated

in the Members' Allowances Scheme.

## 10.2 **Legal Implications**

There are no legal implications in respect of what is proposed.

## 10.3 **Equalities Implications**

Members were keen to ensure that the Committee membership is as inclusive as possible.

## 10.4 **Rural Implications**

The appointment of a Parish Councillor as a co-opted member representing the rural area will ensure that the voice of the rural communities is reflected.

## 10.5 **Other Implications**

- 10.5.1 The appointment of a Co-opted Member representing the Muslim Community will ensure that the voice of the Muslim Communities is reflected.

## 11. **BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 11.1 None

## 12. **APPENDICES**

- 12.1 None

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<b>CHILDREN AND EDUCATION SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 6
<b>19 SEPTEMBER 2023</b>	<b>PUBLIC REPORT</b>

Report of:	Adesuwa Omoregie, Interim Head of Legal and Deputy Monitoring Officer	
Cabinet Member(s) responsible:	Councillor Coles, Cabinet Member for Legal, Finance and Corporate Services	
Contact Officer(s):	Charlotte Cameron, Senior Democratic Services Officer	Tel. 01733 384628

**FORWARD PLAN OF EXECUTIVE DECISIONS**

RECOMMENDATIONS	
<b>FROM:</b> Senior Democratic Services Officer	<b>Deadline date:</b> N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 The report is presented to the Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

**2. PURPOSE AND REASON FOR REPORT**

2.1 This is a regular report to the Children and Education Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) *Hold the Executive to account for the discharge of functions in the following ways:*

ii) *By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions.*

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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**4. BACKGROUND AND KEY ISSUES**

4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The

Forward Plan contains those Executive Decisions which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after **9 October 2023**.

4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.

4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

## **5. CONSULTATION**

5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

## **6. ANTICIPATED OUTCOMES OR IMPACT**

6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

## **7. REASON FOR THE RECOMMENDATION**

7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

8.1 N/A

## **9. IMPLICATIONS**

### **Financial Implications**

9.1 N/A

### **Legal Implications**

9.2 N/A

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

## **11. APPENDICES**

11.1 Appendix 1 – Forward Plan of Executive Decisions



# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS**

PUBLISHED: 8 SEPTEMBER 2023

**PART 1 – FORWARD PLAN OF KEY DECISIONS**

**KEY DECISIONS FROM 9 OCTOBER 2023**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<p><b>Joining the National Parking Platform – KEY/9OCT2023/01</b> - Peterborough City Council currently offers parking payments via electronic means (phone call, text message or smart phone app) with a sole supplier agreement with PayByPhone.</p> <p>This means any customers wishing to pay in this way must use PayByPhone. This sole supplier agreement will expire 1st Dec 2023 and the intention of this decision is to join a national trial backed by the DfT called the National Parking Platform. This is an open market model where any supplier approved to be on the platform can be used by customers to pay for parking in Peterborough City Council controlled areas. This offers benefits to the end users who have a broader choice, but also cost savings and operational advantages to the council. Part of this decision will see the convenience fee for using these services passed to the end user, whereas it is currently absorbed by the council. End users will be able to choose which payment supplier they wish to use based on their individual convenience fees and/or app features and usability.</p>	<p><b>Councillor Nigel Simons, Cabinet Member for Infrastructure, Environment and Climate Change</b></p>	<p><b>31 October 2023</b></p>	<p>Growth, Resources, And Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Adam Payton, Operations Manager City Centre, adam.payton@petborough.gov.uk</p>	<p><b>Place and Economy</b></p>	<p>National Parking Platform standard documents</p>
<p><b>Parking payment machine replacement project - KEY/9OCT2023/02</b> - The council operates 11 off street car parks and 21 on street chargeable locations - payment in these locations is via 53 pay and display parking machines, currently provided by 3 different suppliers. Some of these machines are over 20 years old and are becoming frequently out of service. Existing machines offer inconsistent means of payment, some are card only, some cash only, some both. Procurement work has been undertaken and the purpose of this decision is to award a contract to one supplier to replace or upgrade 40 pay and display machines with the latest technology and remove machines in locations they are no longer required.</p>	<p><b>Cabinet</b></p>	<p><b>16 October 2023</b></p>	<p>Growth, Resources, And Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Adam Payton, Operations Manager City Centre, adam.payton@petborough.gov.uk</p>	<p><b>Place and Economy</b></p>	<p>Cabinet report with results of procurement process and outcomes.</p>

**PREVIOUSLY ADVERTISED KEY DECISIONS**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<p><b>1. Charging residents and developers for replacement bins – KEY/21NOV22/01</b> - Currently all replacement household bins are replaced for free, if implemented, if you loose your bin or damage it you will be required to pay for a replacement.</p>	<p><b>Councillor Nigel Simons, Cabinet Member for Infrastructure, Environment and Climate</b></p>	<p><b>September 2023</b></p>	<p>Climate Change and Environment Scrutiny Committee</p>	<p>All Wards</p>	<p>Via the budget setting last financial year and FSWG</p>	<p>James Collingridge, Assistant Director of Operations, 01733 864736, james.collingridge@peterborough.gov.uk</p>	<p><b>Place and Economy</b></p>	<p>A CMDN.</p>
<p><b>2. PCC/CCC Delegation Agreement for jointly procured Floating Support service - KEY/27FEB23/08</b> - Approval of Delegation Arrangements to allow CCC to implement and manage this contract on behalf of PCC</p>	<p><b>Councillor Fitzgerald Leader and Cabinet Member for Adult Services and Public Health</b></p>	<p><b>September 2023</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Feedback sought from existing customers, staff and external partners/stakeholders prior to commencing re-procurement</p>	<p>Lisa Sparks, Senior Commissioner (ASC Commissioning), 07900163590, lisa.sparks@cambridgeshire.gov.uk</p>	<p><b>Adults</b></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>3. Delegation to Cambridgeshire County Council re. recommission of the Healthy Schools Support Service – KEY/13MAR23/01</b>                      "The Public Health Directorate are seeking to continue provision of the Healthy Schools Support Service for a further 19-month period, from 1st September 2023 - 31st March 2025. The service has been successfully operating across Peterborough and Cambridgeshire since 2018 at an annual value of £148,520 to Cambridgeshire and £58,680 to Peterborough. This new contract period will be used to provide officers sufficient time to review effectiveness, understand the evidence base and better evaluate the impact of current provision to inform future commissioning intentions. The total cost to PCC for this period will be £92,276.66."</p>	<p><b>Councillor Fitzgerald Leader and Cabinet Member for Adult Services and Public Health</b></p>	<p><b>September 2023</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>A comprehensive consultation will be undertaken with service users, partners and key stakeholders as part of the required work needed to inform future commissioning intentions</p>	<p>Amy Hall, Children's Public Health Commissioning Manager, <a href="mailto:amy.hall@peterborough.gov.uk">amy.hall@peterborough.gov.uk</a></p>	<p><b>Public Health</b></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>4. Delegated partnership agreement for procuring independent advocacy services for adults and children across Cambridgeshire and Peterborough – KEY/24APR23/02</b>                      To enter into a Delegation Agreement (DA) with Cambridgeshire County Council for the provision of Independent Advocacy Services for children and to enter into a Section 256 agreement with the Integrated Care Board (ICB) for the provision of Independent Advocacy Services for Adults, both relating to the period October 2023 – September 2027.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services</b></p>	<p><b>November 2023</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>N/A</p>	<p>Gavin Mullin, Senior Commissioning Officer (Children's), Email: <a href="mailto:gavin.mullin@cambridgeshire.gov.uk">gavin.mullin@cambridgeshire.gov.uk</a></p>	<p><b>Adults</b></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>5. Contract Award for Peterborough Adult Advocacy Service – KEY/8MAY23/01</b> To award the Contract for the Peterborough Adult Advocacy Service starting in October 2023 and running for 3 years with an option to extend for 1 year</p>	<p><b>Councillor Fitzgerald Leader and Cabinet Member for Adult Services and Public Health</b></p>	<p><b>November 2023</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>N/A</p>	<p>Tara Mackey - Commissioner – VCS, Carers, Prevention &amp; Early Intervention <a href="mailto:Tara.Mackey@Cambridgeshire.gov.uk">Tara.Mackey@Cambridgeshire.gov.uk</a></p>	<p><b>Adults</b></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
6.	<b>PCC SEND and AP expenditure – KEY/3JUL23/01</b> Approval to authorise the future expected spend through Cambridgeshire County Council's Children's External Placements Dynamic Purchasing System (PDPS) until 31st March 2024 with providers for Alternative Education Provision – SEND and AP and Inclusion Team.	<b>Councillor Lynne Ayres, Cabinet Member for Education, Skills, and Children Services</b>	<b>September 2023</b>	Children and Education Scrutiny Committee	All Wards	N/A	Anna Wahlandt - <a href="mailto:anna.wahlandt@cambridgeshire.gov.uk">anna.wahlandt@cambridgeshire.gov.uk</a> 07881 426870	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
7.	<b>Draft Housing Strategy – KEY/3JUL23/04</b> Approval of draft Housing Strategy to commence public consultation	<b>Cabinet</b>	<b>December 2023</b>	Growth, Resources, And Communities Scrutiny Committee	All Wards	Internal consultation with key service stakeholders to inform development of the draft strategy. Public consultation with key external stakeholders and residents for 6 weeks once the draft is approved for consultation	Anne Keogh Housing Strategy and implementation Manager <a href="mailto:anne.keogh1@pe-terborough.gov.uk">anne.keogh1@pe-terborough.gov.uk</a> 07983343076	<b>Place and Economy</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
8.	<b>Post-16 Framework for Alternative Education and Training – KEY/17JUL23/01</b> - Agreement for the Post-16 Framework for Alternative Education and Training to be able to call off this Framework which is Cambridgeshire led.	<b>Councillor Lynne Ayres, Cabinet Member for Education, Skills, and Children's Services</b>	<b>September 2023</b>	Children and Education Scrutiny Committee	<b>All wards</b>	Family Voice, Young People representation groups (Access Champions), representatives of seldom heard groups	David Rhodes, Commissioning Manager, Email: <a href="mailto:david.rhodes@cambridgeshire.gov.uk">david.rhodes@cambridgeshire.gov.uk</a>	Children and Young People's Service	Paper from Children and Young People's Committee in Cambridgeshire
9.	<b>Medgen Nursing Services Limited - KEY/17JUL23/02</b> - Approval for spend on a young person's placement for nine months.	<b>Councillor Lynne Ayres, Cabinet Member for Education, Skills, and Children's Services</b>	<b>September 2023</b>	Children and Education Scrutiny Committee	<b>Central Ward</b>	No other consultation sought.	Ros Anderson, ART Support Officer, Email: <a href="mailto:ros.anderson@cambridgeshire.gov.uk">ros.anderson@cambridgeshire.gov.uk</a> Tel: 01733 863986	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
10.	<b>Award for LD/Autism Respite Bed Based Service in PCC – KEY/31JUL23/01</b> Cabinet approval to award over £500k	<b>Cabinet</b>	<b>18 September 2023</b>	Adults and Health Scrutiny Committee	All Wards	N/A	Sarah Croxford, <a href="mailto:sarah.croxford@cambridgeshire.gov.uk">sarah.croxford@cambridgeshire.gov.uk</a>	<b>Adults</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>11. <b>To award a contract to Milestone Infrastructure to undertake construction of active travel improvements on Thorpe Wood – KEY/31JUL23/02</b>            "The Cambridgeshire and Peterborough Combined Authority have successfully been awarded a total of £3,896,59 Active Travel England as part of Active Travel Funding 4. Peterborough has been allocated a total of £2,986,590 of which £2,000,000 is for the construction of Thorpe Wood Cycleway Phase 3"</p>	Cabinet	16 October 2023	Climate Change and Environment Scrutiny Committee	West	Consultation on detailed designs will be undertaken in Autumn 2023	Lewis Banks, Transport and Environment Team Manager, <a href="mailto:lewis.banks@peterborough.gov.uk">lewis.banks@peterborough.gov.uk</a>	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>12. <b>Request to re-implement Public Spaces Protection Orders for Gating – KEY/31JUL23/03</b>            To request the Cabinet Member for Housing and Communities to approve the re-implementation of the existing Public Spaces Protection Orders for gating of alleyways at the following locations:             Goodacre, Orton Goldhay - Orton Longueville Ward            Coneygree Rd/Scott Close, Stanground - Fletton &amp; Stanground Ward            Larch Grove, Dogsthorpe - Dogsthorpe Ward            Furze Ride/Welland Rd, Dogsthorpe - Dogsthorpe Ward            Welland Close/Crocus Grove, Dogsthorpe - North Ward</p>	Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing and Communities	September 2023	Growth, Resources, And Communities Scrutiny Committee	Orton Longueville Ward, Fletton & Stanground Ward, Dogsthorpe Ward and North Ward	The Police & Crime Commissioner for Cambridgeshire, Chief Constable for Cambridgeshire Constabulary, Ward Councillors, residents and key interested parties will be consulted prior to the decision request.	Laura Kelsey, Operations Manager Neighbourhoods, Safer Communities <a href="mailto:laura.kelsey@peterborough.gov.uk">laura.kelsey@peterborough.gov.uk</a> 01733 453563	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>13. <b>Culture, Heritage, Libraries and Leisure services contract – KEY/28AUG23/01</b> - To award a contract to operate the Culture, Heritage, Libraries and Leisure services on behalf of Peterborough City Council.</p>	Cabinet	18 September 2023	Growth, Resources, And Communities Scrutiny Committee	All Wards	Regulatory bodies are aware of options with for services	Rob Hill - Service Director for Housing and Communities Tel: 07815 558081 Email: <a href="mailto:rob.hill@peterborough.gov.uk">rob.hill@peterborough.gov.uk</a>	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>14. <b>Housing Related Support Contract Awards – KEY/28AUG23/02</b>            Peterborough City Council are seeking to move away from the annually awarded grant agreements to existing providers of accommodation-based housing related support in Peterborough and to adopt the proposed longer term procurement approach for Housing Related Support Services from 1st April 2024.</p>	Cabinet	18 December 2023	Growth, Resources, And Communities Scrutiny Committee	All Wards	Specification outlining our requirements was written and a full procurement process undertaken.	Sarah Scase, Housing Needs Operations Manager, 07920 160502, <a href="mailto:sarah.scase@peterborough.gov.uk">sarah.scase@peterborough.gov.uk</a>	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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15.	<p><b>Peterborough Community Short Breaks for Children with Disabilities – KEY/28AUG23/03</b></p> <p>Community Short Breaks Offer for children/young people with disabilities and/or complex needs in Peterborough from April 2024</p>	Cabinet	18 December 2023	Children and Education Scrutiny Committee	All Wards	Consultation with parent carers has been completed in the form of a questionnaire distributed on social media. A questionnaire was also shared with professionals within the 0-25 Disability Social Care Team. A soft market testing exercise was done as market engagement.	Issy Thomson - Senior Children's Commissioning Officer - <a href="mailto:isobel.thomson@peterborough.gov.uk">isobel.thomson@peterborough.gov.uk</a>	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
16.	<p><b>Extra Care Housing Tender in Peterborough – KEY/28AUG23/04</b></p> <p>Approval to award the contract for three Extra Care Housing schemes in Peterborough; Friary Court, The Pavilions and The Spinney. The current contract is due to end 31 January 2024. Agreement is being sought to award all three services for a total of 5 years at a cost of £1,510,003 per annum, with a total contract value of £7,550,015.</p>	Cabinet	13 November 2023	Growth, Resources, And Communities Scrutiny Committee	All Wards	Limited due to timescales as existing provider gave notice to end contract, needing service in place by January 2024.	Ruth Miller, Senior Commissioner, <a href="mailto:ruth.miller@cambridgeshire.gov.uk">ruth.miller@cambridgeshire.gov.uk</a>	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
17.	<p><b>Agency staff provision commencing October 2023 – KEY/28AUG23/05</b></p> <p>The Council wish to enter into three separate contracts for agency staff. Social care to continue with Opus through ESPO framework, Clare Lodge using the Crown Commercial Services framework and other agency staff using ESPO framework.</p>	Cabinet	18 September 2023	Growth, Resources, And Communities Scrutiny Committee	All Wards	N/A	Mandy Pullen, <a href="mailto:mandy.pullen@peterborough.gov.uk">mandy.pullen@peterborough.gov.uk</a>	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
18.	<p><b>Peterborough Integrated Renewable Infrastructure (PIRI) - commercialisation options – KEY/28AUG23/06</b></p> <p>To review the commercialisation routes for delivery of the PIRI project and determine the Council's preferred option to be developed further as part of the production of the Full Business Case.</p>	Cabinet	16 October 2023	Climate Change and Environment Scrutiny Committee	East	Engagement has taken place with key project stakeholders and further consultation will take place in due course.	Charlotte Palmer 07920160728	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
19.	<p><b>Children/Young People Home &amp; Community Support Pseudo Dynamic Purchasing System and Block Contracts – KEY/28AUG23/07</b></p> <p>Approval to award for a Children/Young People Home &amp; Community Support Pseudo Dynamic Purchasing System and 3x block contracts.</p>	Cabinet	13 November 2023	Children and Education Scrutiny Committee	All Wards	Consultation and engagement in form of questionnaires and focus groups with parent carers and 0-25 professionals. Soft Market Testing for market engagement. Full tender exercise.	<a href="mailto:Issy.Thomson@peterborough.gov.uk">Issy Thomson, Senior Commissioning Officer, isobel.thomson@peterborough.gov.uk</a>	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p><b>20. Local Cycling and Walking Infrastructure Plan (LCWIP) - KEY/11SEPT2023/01</b> - Consider the final report of the Cycling and Walking Task and Finish Group and whether to endorse the recommendations contained within it as well as the recommendations of the Climate Change and Environment Scrutiny Committee.</p>	Cabinet	16 October 2023	Climate Change and Environment Scrutiny Committee	ALL	Public consultation will occur after Cabinet with usual stakeholders	Lewis Banks, Transport & Environment Manager, Tel: 01733 317465, Email: lewis.banks@peterborough.gov.uk	Place & Economy	<a href="https://democracy.peterborough.gov.uk/ieListDocuments.aspx?Cid=749&amp;MId=4743&amp;Ver=4">https://democracy.peterborough.gov.uk/ieListDocuments.aspx?Cid=749&amp;MId=4743&amp;Ver=4</a>
<p><b>21. Additional Grant funding for rough sleepers – KEY/25SEP23/01</b> Approval to allocate spend for delivery of Peterborough's Rough Sleepers Drug and Alcohol Grant to CGL.</p>	Councillor Fitzgerald Leader and Cabinet Member for Adult Services and Public Health	September 2023	Adults and Health Scrutiny Committee	ALL	N/A	Joseph Keegan - Commissioning Team Manager for Substance Misuse joseph.keegan@cambridgeshire.gov.uk. - 07795302390	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p><b>22. Approval to award Community Support for Older People – KEY/25SEP23/02</b> Approval to award the contract 'Lot 3 - Community Support for Older People', with a value of £125,365 per annum, for a total of four years (three years plus 12 months extension) and total contract value of £501,460.</p>	Councillor Fitzgerald Leader and Cabinet Member for Adult Services and Public Health	September 2023	Adults and Health Scrutiny Committee	ALL	Survey, spoke to community groups	Micheil Wilson, Commissioning Manager, <a href="mailto:micheil.wilson@peterborough.gov.uk">micheil.wilson@peterborough.gov.uk</a> or <a href="mailto:Ruth.miller@peterborough.gov.uk">Ruth.miller@peterborough.gov.uk</a>	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p><b>23. SHAP (Single Homeless Accommodation Programme) - KEY/25SEP23/03</b> Purchase of 25 units of self-contained accommodation to increase the supply of high-quality accommodation with accompanying support to address gaps in homelessness pathway provision for rough sleepers and those at risk of rough sleeping.</p>	Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing and Communities	September 2023	Growth, Resources, And Communities Scrutiny Committee	All Wards	N/A	<a href="mailto:sarah.scase@peterborough.gov.uk">Sarah Scase - Housing Operations Manager - sarah.scase@peterborough.gov.uk</a>	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p><b>24. Approval to extend day opportunities services for learning disabilities – KEY/25SEP23/04</b> Cabinet is being asked to approve an eight and a half month extension for day opportunity services for people with learning disabilities in Peterborough. The extension will be from 31st March 2024 to 15th December. The cost is £1,158,503.</p>	Cabinet	16 October 2023	Adults and Health Scrutiny Committee	All Wards	Soft market testing and forums	<a href="mailto:ruth.miller@peterborough.gov.uk">Ruth Miller Senior Commissioning Manager 07484 520821 ruth.miller@peterborough.gov.uk</a> and <a href="mailto:harriet.rowe@peterborough.gov.uk">Harriet Rowe Commissioning Manager harriet.rowe@peterborough.gov.uk</a>	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

**PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE**

<b>DECISIONS TO BE TAKEN IN PRIVATE</b>								
<b><i>KEY DECISION REQUIRED</i></b>	<b><i>DECISION MAKER</i></b>	<b><i>DATE DECISION EXPECTED</i></b>	<b><i>RELEVANT SCRUTINY COMMITTEE</i></b>	<b><i>WARD</i></b>	<b><i>CONSULTATION</i></b>	<b><i>CONTACT DETAILS / REPORT AUTHORS</i></b>	<b><i>DIRECTORATE</i></b>	<b><i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</i></b>
<b>None.</b>								



**PREVIOUSLY ADVERTISED DECISIONS TO BE TAKEN IN PRIVATE**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
1. <b>Peterborough Limited Update</b> – an update on the in-year company finances	<b>Shareholder Cabinet</b>	<b>11 September 2023</b>	Growth, Resources and Communities Scrutiny Committee	N/A	N/A	Kitran Eastman Managing Director - Peterborough Ltd Email: <a href="mailto:Kitran.Eastman@peterboroughlimited.co.uk">Kitran.Eastman@peterboroughlimited.co.uk</a>	<b>Place and Economy</b>	Commercial Sensitivity of Peterborough Limited  The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
2. <b>Locality Asset Review – KEY/3JUL23/02</b> Review of all Locality Assets	<b>Cabinet</b>	<b>16 October 2023</b>	Growth, Resources and Communities Scrutiny Committee	All Wards	CLT and CPF	Felicity Paddick, Head of Estates, 07801 910971, <a href="mailto:felicity.paddick@peterborough.gov.uk">felicity.paddick@peterborough.gov.uk</a>	<b>Corporate Services</b>	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
3. <b>Wellington Street &amp; Dickens Street Car Parks Disposal – KEY/31JUL23/04</b> Car park disposals	<b>Cabinet</b>	<b>16 October 2023</b>	Growth, Resources, And Communities Scrutiny Committee	East	Any further consultation will be planned and proceed if decision is agreed by Cabinet.	Nick Carter, Service Director Growth & Regeneration, 07950 854161, <a href="mailto:nick.carter@peterborough.gov.uk">nick.carter@peterborough.gov.uk</a>	<b>Place and Economy</b>	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. <b>Write-off of irrecoverable debts in excess of £10,000 (Biannual process) KEY/31JUL23/05</b> To authorise the write-off of irrecoverable debts in excess of £10,000 shown as outstanding in respect of Non-Domestic (Business) Rates, Council Tax, Accounts Receivable (sundry debt) accounts and Housing Benefit overpayments.	<b>Cabinet</b>	<b>18 December 2023</b>	Growth, Resources, And Communities Scrutiny Committee	N/A	N/A	Chris Yates, Acting Head of Finance for Corporate Services, <a href="mailto:chris.yates@peterborough.gov.uk">chris.yates@peterborough.gov.uk</a>	<b>Corporate Services</b>	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).

**PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

<b>DECISIONS FROM SEPTEMBER 2023</b>								
<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<b>None.</b>								

**PREVIOUSLY ADVERTISED DECISIONS**

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<p><b>1. Approval of the Peterborough Sufficiency Strategy</b> Every top tier local authority is required to publish a sufficiency strategy. This must set out how we seek to avoid children coming into care through the provision of family support services, and identify steps that we are taking to ensure that we have sufficient placements for children in care in our area, so that as many children and young people in care can live locally, provided that this is in their best interests.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services</b></p>	<p><b>September 2023</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>There has been widespread consultation including with children and young people in care.</p>	<p>John Gregg <a href="mailto:John.gregg@peterborough.gov.uk">John.gregg@peterborough.gov.uk</a></p>	<p>Children and Young People's Service</p>	<p>Scrutiny Report</p>
<p><b>2. Werrington Fields and Ken Stimpson Secondary School -</b> Following a public meeting held on 20 September 2021 at Ken Stimpson School, a decision needs to be taken on whether or not to proceed with plans to erect a fence to enclose part of the school's playing fields. The area is currently open access to the public. The school has not been using the area for over two years due to concerns over the safeguarding risk to the young people attending the school.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services</b></p>	<p><b>September 2023</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Public meeting held on 20 September 2021 at Ken Stimpson School. Prior to this, a detailed background information document was circulated to interested parties.</p>	<p>Chris Baird <a href="mailto:Chris.baird@peterborough.gov.uk">Chris.baird@peterborough.gov.uk</a></p>	<p>Children and Young People's Service</p>	<p>Cabinet Member Decision Notice, Background Information Document</p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>3. Approval to enter into a Section 75 Partnership Agreement with Cambridgeshire and Peterborough NHS Foundation Trust</b> This agreement will ensure the provision of CPFT mental health specialist working with mental health practitioners who are part of multiagency Family Safeguarding teams working as part of children's social care safeguarding teams.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services</b></p>	<p><b>September 2023</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Helen Andrews, Children's Commissioning Manager <a href="mailto:helen.andrews@cambridgeshire.gov.uk">helen.andrews@cambridgeshire.gov.uk</a></p>	<p>Children and Young People's Service</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>4. Approval and Endorsement of a new countywide Infant Feeding Strategy -</b> Decision sought to approve and endorse a countywide Infant Feeding Strategy developed collaboratively between Public Health and the Cambridgeshire &amp; Peterborough Clinical Commissioning Group (CCG). This decision includes approval of overall strategy and underpinned action plans required to implement this.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services</b></p>	<p><b>September 2023</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Maternity Voices Partnerships, who are made up of service user representatives and key stakeholders spanning maternity, health visiting and the third sector have coproduced the strategy alongside Local Authority and CCG colleagues.</p>	<p>Amy Hall, Children's Public Health Commissioning Manager, <a href="mailto:amy.hall@peterborough.gov.uk">amy.hall@peterborough.gov.uk</a> , 07583040529</p>	<p>Public Health</p>	<p>Paper and Strategy to be submitted closer to the Cabinet meeting</p>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<p>5. <b>Approval to award a grant for a Mental Health Supported Living service.</b> - Approval to award a grant for revenue funding to Eastlands Mental Health Supported Living Services, for a period of 1 year period, from April 2023.</p>	<p><b>Cllr Fitzgerald Leader and Cabinet Member for Adult Services and Public Health</b></p>	<p><b>September 2023</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Consultation not required as seeking no change to existing service</p>	<p>Lisa Sparks - Senior Commissioner - lisa.sparks@cambridgeshire.gov.uk - 07900163590</p>	<p><b>Public Health</b></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

**PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES**

<b><i>DECISION TAKEN</i></b>	<b><i>DECISION MAKER</i></b>	<b><i>DATE DECISION TAKEN</i></b>	<b><i>RELEVANT SCRUTINY COMMITTEE</i></b>	<b><i>WARD</i></b>	<b><i>CONSULTATION</i></b>	<b><i>CONTACT DETAILS / REPORT AUTHORS</i></b>	<b><i>DIRECTORATE</i></b>	<b><i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</i></b>
None.								

## FORWARD PLAN

### **PART 1 – KEY DECISIONS**

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Fitzgerald (Leader of the Council), Cllr Steve Allen (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Coles and Cllr Simons.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month, and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

### **PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE**

Whilst most of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

### **PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Dan Kalley, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to [daniel.kalley@peterborough.gov.uk](mailto:daniel.kalley@peterborough.gov.uk) or by telephone on 01733 296334.

All decisions will be posted on the Council's website: [www.peterborough.gov.uk/executivedecisions](http://www.peterborough.gov.uk/executivedecisions). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

## **DIRECTORATE RESPONSIBILITIES**

**Please note that all Directorates have been colour coded. Each decision will be colour coded in accordance with the below.**

### **CORPORATE SERVICES DEPARTMENT** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Financial and Resources

Internal Audit, Insurance and Investigations

Peterborough Serco Strategic Partnership (Business Support, Corporate Procurement, Business Transformation and Strategic Improvement, Customer Services, Shared Transactional Services)

Communications

Commercial & Property

Registration and Bereavement Services

Commercial & Property

Delivery and Transformation

Health & Safety

Human Resources & Workforce Development - (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Digital, Data Analytics, Risk & IT Services

Transformation and Programme Management Office, Business Intelligence, Commercial, Strategy and Policy, Shared Services

Performance and Information (Performance Management, Systems Support Team)

### **CHILDREN AND YOUNG PEOPLE'S SERVICE** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Children's Services (Children's Social Care Operations, Children's Social Care Quality Assurance, Child Health, Clare Lodge (Operations), Access to Resources)

Education, (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure, Early Years and Quality Improvement)

### **ADULTS** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services, Safeguarding Boards – Adults and Children's)

Business Management and Commercial Operations (Commissioning)

### **LEGAL AND GOVERNANCE DEPARTMENT** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Corporate Lawyers

Constitutional Services, (Democratic Services, Electoral Services, Executive and Members Services) - (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Information Governance, (Freedom of Information and Data Protection)

### **PLACE AND ECONOMY DEPARTMENT** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Development and Construction (Development Management, Planning Compliance, Building Control)

Planning Growth and Environment (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Housing and Homelessness

Highways and Transport(Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads, Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Employment and Skills

Community Safety

Regulatory Services

Emergency Resilience & Planning

(Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls)

### **PUBLIC HEALTH DEPARTMENT** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Health Protection, Health Improvements, Healthcare Public Health.

# **PETERBOROUGH CITY COUNCIL'S CABINET MEMBERS WOULD LIKE TO HEAR FROM YOU**

The Leader of Peterborough City Council is offering everyone a chance to comment or raise queries on the decisions highlighted on the Council's Forward Plan.

Your comments and queries can be submitted to the Council's Governance Team using the form overleaf, or alternatively by telephone or email. The Governance team will then liaise with the appropriate Cabinet Member and ensure that you receive a response. Members of the Cabinet, together with their areas of responsibility, are listed below:

Councillor Fitzgerald	Leader of the Council and Cabinet Member for Adults Services and Public Health
Councillor Steve Allen	Deputy Leader and Cabinet Member for Housing and Communities
Councillor Ayres	Cabinet Member for Education, Skills and Children's Services
Councillor Simons	Cabinet Member for Infrastructure, Environment and Climate Change
Councillor Coles	Cabinet Member for Legal, Finance and Corporate Governance
Councillor Cereste	Cabinet Member for Growth and Regeneration



## SUBMIT YOUR COMMENTS OR QUERIES TO PETERBOROUGH CITY COUNCIL'S CABINET

Your comment or query:

How can we contact you with a response?  
(please include a telephone number, postal and/or e-mail address)

Name .....

Address .....

.....

Tel: .....

Email: .....

Who would you like to respond? (if left blank your comments will be referred to the relevant Cabinet Member)

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<b>CHILDREN AND EDUCATION SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM No. 7</b>
<b>25 SEPTEMBER 2023</b>	<b>PUBLIC REPORT</b>

Report of:	John Gregg Executive Director Children and Young People's Service	
Cabinet Member(s) responsible:	Councillor Lynne Ayres, Cabinet Member for Skills, Education and Children's Services	
Contact Officer(s):	Alison Bennett, Service Director Safeguarding and Quality Assurance	Tel. 07980 722956

**CLARE LODGE UPDATE**

<b>RECOMMENDATIONS</b>	
<b>FROM:</b> Service Director Safeguarding and Quality Assurance	<b>Deadline date:</b> N/A
It is recommended that the Children and Education Scrutiny Committee read and comment on any aspects of the report.	

**1. ORIGIN OF REPORT**

- 1.1 Scrutiny committee members requested an update on Clare Lodge.
- 1.2 There was an Ofsted Inspection in July 2023 and this report includes an overview of the outcome of this.

**2. PURPOSE AND REASON FOR REPORT**

- 2.1 The purpose of this paper is to provide an update on the recent Ofsted inspection, which was undertaken at Clare Lodge, as well as the current financial position. This paper will set out:
  - The background of Clare Lodge and the regulatory framework which it is licensed against.
  - The Ofsted judgement and the actions that have and are being taken in response to the judgement.
  - The financial implication
  - The proposed next steps
- 2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council:
  - 1. *Children's Services including*
    - a) *Social Care of Children;*
    - b) *Safeguarding;*
    - c) *Children's Health*
- 2.3 This relates to the following elements of the children in care promise
  - We will work to keep you in a supportive and caring environment where you feel safe and happy.

- We will support you to maintain a healthy lifestyle and help look after your physical and mental health.

### 3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	<b>N/A</b>
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### 4. **BACKGROUND AND KEY ISSUES**

- 4.1.1 Clare Lodge Secure Children's Home is a national provider of secure welfare placements for vulnerable young women aged 10-17. The Home is owned and operated by Peterborough City Council (PCC), licenced by the Department for Education (DfE) and inspected by Ofsted against the Children's Homes Regulations (2015). Clare Lodge offers a unique service by being the only all-female, all-welfare Secure Home in the UK.
- 4.1.2 The Regulations set out standards that must be met by Homes. These quality standards describe outcomes that each child must be supported to achieve while living in the Children's Home. Each standard contains an over-arching, aspirational, child-focused outcome statement, followed by a non-exhaustive set of under-pinning, measurable requirements that Homes must achieve in meeting each standard.
- 4.1.3 The Regulations prescribe nine Quality Standards which must be met by Children's Homes:
- The quality and purpose of care standard (see regulation 6)
  - The children's views, wishes and feelings standard (see regulation 7)
  - The education standard (see regulation 8)
  - The enjoyment and achievement standard (see regulation 9)
  - The health and well-being standard (see regulation 10)
  - The positive relationships standard (see regulation 11)
  - The child protection standard (see regulation 12)
  - The leadership and management standard (see regulation 13)
  - The care planning standard (see regulation 14)
- 4.1.4 Clare Lodge specialises in offering services to vulnerable looked after young women (10 -17 years of age) at risk because of emotional and mental health issues, self-harm, sexual exploitation including a range of psycho-sexual problems because of abuse and complex behavioural issues.
- 4.1.5 As well as having its own Care, Education and Business staff, a range of specialist services are commissioned, which include specialist Health services provided by Cambridgeshire and Peterborough NHS Foundation Trust (CPFT) contracted by NHS England, independent advocacy services contracted by PCC and art therapy which is commissioned by Clare Lodge directly.
- 4.1.6 Through the delivery of these services, Clare Lodge aims to improve the lives and prospects of young people by assisting them to make positive connections with a range of adults who will listen to and advocate for them, acting as good role models.
- 4.1.7 Through supportive professional relationships, Clare Lodge promotes respect, trust, and a common understanding, giving the young residents time to reflect upon the issues that brought them into Clare Lodge and helping them move on.
- 4.1.8 Clare Lodge is a secure Children's Home; and offers secure welfare placements under section 25 of the Children Act 1989 to local authorities who's looked after young girl/s meet the secure welfare criteria for this provision. Clare Lodge is an income generating provision and it is therefore a requirement for this service to contribute financially to support the Council to maintain core services and balance its budget.

## 4.2 Ofsted Judgement – the current position

4.2.1 On 25 July 2023, following a 2-day full inspection, Ofsted graded Clare Lodge as good across all areas. This judgement was based on 4 areas which all received an individual judgement:

- Children’s education and learning – Good
- Children’s health – Good
- How well children and young people are helped and protected – Good
- The effectiveness of leaders and managers – Good

4.2.2 Ofsted said “Children make good progress in all areas of their lives. They are able to express themselves and are supported to develop and grow. They have good relationships with the staff, which supports their progress and ensures that they have positive experiences”.

“Managers have engaged staff in developing a positive culture that inspires them to deliver good-quality care to children, including through difficult times”.

4.2.3 The response to the judgement has had a positive impact upon the morale of the staff group and staff and managers alike are determined to improve further to make Clare Lodge a Centre of Excellence. Clare Lodge’s registration was restricted for some time, but this has now been lifted following the positive Ofsted inspection, with the current licence being for 16 young people.

4.2.4 In order to ensure an appropriate level of scrutiny is applied to the onward improvement journey a Clare Lodge Strategic Oversight Group has been established. The Strategic Group meets quarterly. A detailed programme plan continues to drive proactive improvement to deliver on several medium and long-term goals and this plan is reviewed fortnightly at the internal SLT meeting.

4.2.5 The leadership and management arrangements will remain the same, however, a mini restructure of the tiers of manager has been undertaken to ensure that there is enough capacity and resilience within the structure as admissions increase.

4.2.6 However, it should be noted that there are ongoing workforce and recruitment challenges for the service., Recruitment and retention options are in place, but with limited impact to date. We have seen some previously employed staff return to Clare Lodge which has been positive as these staff members are very experienced.

## 4.3 Next Steps

4.3.1 The service continues with the implementation of the programme plan, which has been put in place to ensure the improvement journey is focussed and timely and that we can continue to demonstrate progress in readiness for the next Ofsted re-inspection.

4.3.2 Over the coming months, the service will increase admissions at the new bed price in line with staffing capacity, to ensure the care received by the young people is not compromised.

## 5. CORPORATE PRIORITIES

5.1 *Consider how the recommendation links to the Council’s Corporate Priorities:*

1. *The Economy & Inclusive Growth*
  - *Homes and Workplaces*
2. *Our Places & Communities*
  - *Lives and Work*
  - *Health and Wellbeing*
3. *Prevention, Independence & Resilience*
  - *Educations and Skills for All*
  - *Children*
4. *Sustainable Future City Council*
  - *How we Work*
  - *How we Serve*
  - *How we Enable*

Further information on the Council's Priorities can be found here - [Link to Corporate Strategy and Priorities Webpage](#)

## **6. CONSULTATION**

6.1 There has been no consultation but work has been done with the DfE on the operating model of Clare Lodge.

## **7. ANTICIPATED OUTCOMES OR IMPACT**

7.1 Committee members has requested this update on Clare Lodge and may consider requesting annual reports on Clare Lodge.

## **8. REASON FOR THE RECOMMENDATION**

8.1 It is a statutory requirement for there to be Ofsted Inspections of all Children's Homes.

## **9. ALTERNATIVE OPTIONS CONSIDERED**

9.1 None.

## **10. IMPLICATIONS**

### **Financial Implications**

10.1 In order to reduce the financial liability, the council was facing several options which were explored and presented to CLT. A decision was taken for Clare Lodge to increase the fees of the unit to enable full cost recovery.

10.2 Following this decision, three actions have been commenced.

10.2.1 The first is the running costs of the unit were reviewed. All placing local authorities accepted the new weekly fee.

10.2.2 The second action was to update the placement contract to ensure that a robust, watertight contract for services is in place to support the Council from placing local authorities not complying with financial changes to placements, and this action is complete.

10.2.3 The third action was to implement new payment terms, reducing the current 28-day to 7-day payment terms. The change significantly reduces the potential liability from debtors. The necessary changes have been made within the business team at Clare Lodge and they have commenced with the new payment terms from the start of the new weekly fee.

### **Legal Implications**

10.2 There are no direct legal implications as the report is for information.

### **Equalities Implications**

10.3 There are no direct equality implications as the report is for information.

### **Children in Care and Care Leavers**

10.4 The children placed at Clare Lodge are all children in care.

## **11. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

11.1 None

## **12. APPENDICES**

12.1 Appendix 1 - Children's Homes Regulations 2015

<b>CHILDREN AND EDUCATION SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM No. 8</b>
<b>25 SEPTEMBER 2023</b>	<b>PUBLIC REPORT</b>

Report of:	John Gregg, Executive Director Children Services and Young People	
Cabinet Member(s) responsible:	Councillor Lynne Ayres, Cabinet Member for Skills, Education and Children's Services	
Contact Officer(s):	Gary Jones, Service Director, Children's Social Care and Targeted Support	Tel. 01733 863624

**PERFORMANCE AND OUTCOMES OF EARLY HELP SUPPORT REPORT**

<b>RECOMMENDATIONS</b>	
<b>FROM:</b> Service Director, Children's Social Care and Targeted Support	<b>Deadline date:</b> N/A
<p>It is recommended that Children and Education Scrutiny Committee:</p> <p>1. Review and comment on the performance and outcomes of Early Help support and make recommendations as they see fit for future service delivery.</p>	

**1. ORIGIN OF REPORT**

1.1 This report was requested by the Children and Education Scrutiny Committee following their group representatives meeting.

**2. PURPOSE AND REASON FOR REPORT**

2.1 This report details the performance and outcomes of Early Help support.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council:

*1. Children's Services including*

*a) Social Care of Children;*

*b) Safeguarding;*

*c) Children's Health and;*

*d) Targeted Youth Support (including youth offending).*

2.3 The report does not link to the Children in Care Promise as the Early Help Service is not aligned with service delivery for Children in Care.

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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## 4. BACKGROUND AND KEY ISSUES

4.1 This report provides an update of performance and outcomes of Early Help Support in Peterborough.

### 4.2 Early Help achievements 2022/23

#### **Supporting Families Programme**

Early Help currently have 1,363 families engaged on the Supporting Families Programme, with one identified Lead Professional, one holistic assessment and one Family Action Plan. We have worked with partners to improve the tracking and monitoring of progress and have updated the family action plan to help Lead Professionals understand what significant and sustained progress looks like for each of the unmet needs a family may be facing. The service has recently embedded into the Family Action Plan a list of signposting links of services that can support the identified need for a family and how to contact them.

100% of the Supporting Families Payment by Results (“PBR”) target of 316 claims for year 8 of the programme set by DLUHC for 2022/23 was achieved which secured an additional £252,800 in funding to continue to fund Early Help Services.

The PBR Target set by the Department for Levelling Up Housing and Communities (“DLUHC”) for the financial year 2023/24 for the local authority to achieve is 512, which is an increase of 200 families from the last financial year.

In the first financial quarter period April – June 2023, 100 PBR claims were submitted and approved. This has generated an additional £80,000 funding for Early Help Services. This is slightly below target, but this was predicted due to the significant increase in target for this year and the change in the national outcome framework.

In January 2023 the Supporting Families Fund was established to support the Supporting Families approach and meet the needs of families where Supporting Families outcomes cannot be met by mainstream services.

Any lead professional can apply for the funding for a family they are working with under the Early Help Assessment Framework.

Work has started to build a much more comprehensive data sharing feed to support the Supporting Families Programme. Currently there are Information Sharing Agreements in place to share information on individual family members with a range of partner organisations who may be asked to provide support to the family, together with consent for these partner organisations to provide information back to the council on levels of engagement, progress made and impact on outcomes. This ensures that the council can fully comply with Data Protection requirements.

The data project team are working on designing a flagship data warehouse. There will be two new systems to work alongside Liquid Logic (EHM and LCS). This will allow the Supporting Families Team to automate parts of the programme and improve data matching.

The first element of the project is the design and the construction of a data warehouse which will receive increased data feeds from partner organisations and match with families identified as on the programme. This is also a programme requirement and is attached to the up-front grant funding.

The second element will be the design and construction of a monitoring and tracking system which will allow the Supporting Families team to identify and monitor families that meet the eligibility criteria for the programme. This will also provide functionality for the processing of Payment by Results.

The ‘Access to Employment Programme’ working in partnership with the DWP (Department of Work and Pensions) continues to yield positive results with some of our most vulnerable families,



supporting them to engage with work-related activities, move into the world of work and become financially dependent.

#### 4.3 **Information, Advice and Guidance**

Early Help Information, Advice and Guidance has been updated with a range of new Early Help web pages on the Peterborough City Council website. The service is currently updating the FAQ documents on the Neurodevelopmental pathway for school aged children, one for parents/carers and one for professionals which will replace the current ones available on the Local Offer. This is being collaboratively worked on with CPFT (Cambridgeshire and Peterborough Foundation Trust).

Early Help leaflets are available to families in eight languages and are available as hard copies or on the council website as a digital version.

#### 4.4 **Upskilling the workforce**

Early Help have a comprehensive training programme to upskill and increase the capacity with partner organisations on the delivery of evidenced based interventions. This has been through Train the Trainer programmes for Evidenced Based Parenting programmes for both Webster Stratton Incredible Years, Teen Triple P and Stepping Stones, all of which are recommended as appropriate early support for families wishing to seek a neurodevelopmental assessment. In this last financial year, the service has continued to engage partners in this training, 46 further practitioners have been trained since April 2022 and are being supported in rolling out their own training programmes direct to parents. An overarching Quality Assurance Framework for the delivery of Evidenced Based Parenting programmes for Peterborough following the de-coupling between Peterborough and Cambridgeshire LAs will be an area for the service to start to develop.

As part of the development of the Evidenced Based Parenting programmes, parent/carers are asked to complete a pre and post evaluation to demonstrate whether the intervention has been helpful.

More recently the service has sought feedback from the children/young people when a parent/carer have completed an Evidenced Based Parenting programme to capture not only what difference a parenting programme has made to a parent, but what is the lived experience of the child/young person now. An example of feedback received from a child - "my mum now spends more time with me, and I get to read a book at bedtime". The plan will be to continue to develop direct feedback from service users to contribute to the outcomes in the current Strong Families, Strong Communities strategy.

The Targeted Support Service currently co deliver with Cambridgeshire training to professionals which is a rolling programme on 'What is Early Help' and focusses on producing a good quality assessment, which is currently known locally as Back to Basics and can be accessed by booking on via the Safeguarding Board. The service also offers additional training to internal and external professionals for the use of the Outcome Star. Outcome Star is a suite of tools for supporting and measuring change with families and this is outlined as the current preferred measuring tool in Peterborough in the current strategy. There are plans to further promote the range of different stars available with the wider partnership to be used with families.

Training to access Liquid Logic EHM is available as an online training offer delivering a flexible approach, but the service can offer more bespoke training if this is required.

#### 4.5 **Recent feedback received from DLUHC**

##### Family Voice

The evidence provided was clear that feedback is sought for the intervention as a whole and feedback is provided to all professionals with a clear focus on embedding in whole family working. Evidence provided shows how PCC supports professionals in the TAF (Team Around the Family) approach, whole family working and training for Lead Professionals on plans and assessments but lacks evidence on what families' views of the services is.

### Workforce

You have demonstrated a good understanding of where Early Help is across the partnership and use the workforce table to support this. Motivational interviewing is in place across the partnership with a multi-agency workforce development plan. Training is monitored to ensure those that need it are getting appropriate training. All Early Help is QA'd through the Local Authority gateway with Early help Officers in place to support the partnership and help align pathways.

### Communities

Evidence provided demonstrated a clear involvement of the voluntary and Community Sector (VCS) in the Early Help landscape. There are dedicated staff to gather and share community information and the VCS are included in all Early Help training and supported by the Early Help officers. There was a good range of VCS that engage with Early Help detailed in the assessment and evidence of plans to continue to build on VSC involvement in family support and hubs.

### Leaders

Population level measures were in the Early Help strategy but are in their infancy as development has slowed due to the transformation of the councils. As these continue to develop, we would recommend the Board understand the current demand and where the partnership would like to see the shift as this will help develop measures to monitor the impact of the partnership on demand.

#### 4.6 **Strong Families, Strong Communities Strategy**

The strategy written in 2021 is a shared 5-year strategy across Peterborough and Cambridgeshire and will need reviewing by the new leadership team following the de-coupling of the two local authorities.

#### 4.7 **Outcomes achieved so far:**

Increasing the percentage of families who have made positive progress as a result of Early Help support. This is evidenced through the PBR results seen for the last financial year and will continue to be seen for this year's PBR claims.

Reducing the proportion of 16 and 17-year-olds who are NEET (Not in Education, Employment or Training).

For the most recent quarterly reporting Peterborough City Council NEET figures have fallen significantly from 4.7% to 4.2%. This is largely the result of being able to source ESOL (English for Speakers Of other Language) classes for the placement of lone migrant children in the area.

The overall NEET key priorities for the next quarter are to:

- Continue to work with partners and providers to increase EET (Employment, Education and Training) opportunities and reduce NEET.
- Develop better links around improving apprenticeship figures.
- Inclusion of comparative Youth Justice data.
- Strengthen the links with the SEND service for 18–24-year-olds who are NEET.

#### 4.8 **Family Hubs Progress**

Since Peterborough was awarded funding by the DFE to develop a Family Hubs offer, there have been activities taking place to develop and meet some of the outcomes set for the Local Authority to ensure we have a strong 0-24 Family Hubs offer in place over the next two years. Below are some of the areas of progress.

Measuring Toolkits are being developed currently to meet the outcome of 90% of families being aware of the Family Hubs and how to access them by March 2025.

A digital platform landing page on CCS and PCC website has been developed and digital posts have been recruited to. A new digital platform is currently being developed to meet the outcome of a digital offer by the end of March 2025.

Parent/carer panels have been established and further work is currently underway with communities to broaden the parent engagement to meet the outcome of parent/carer panels in place by March 2023.

Online parenting is available via Triple P and a further Triple P offer for babies will be available in the Autumn as well as a universal suite of parenting courses from the Solihull Approach in place by the end of the year.

Three Family Hubs were officially launched in July this year to meet the outcome of a minimum of three Family Hubs to be opened by mid 2023.

A separate Families Hubs report will be presented to Scrutiny as the programme develops.

An Early Help Partnership Board needs to be re-established within the Local Authority which has been reflected in the DLUHC feedback recently received.

## **5. CORPORATE PRIORITIES**

5.1 *Consider how the recommendation links to the Council's Corporate Priorities:*

1. *The Economy & Inclusive Growth*
  - *Environment*
  - *Homes and Workplaces*
  - *Jobs and Money*
2. *Our Places & Communities*
  - *Places and Safety (including any rural implications)*
  - *Lives and Work*
  - *Health and Wellbeing*
3. *Prevention, Independence & Resilience*
  - *Educations and Skills for All*
  - *Adults*
  - *Children*
4. *Sustainable Future City Council*
  - *How we Work*
  - *How we Serve*
  - *How we Enable*

*Further information on the Council's Priorities can be found here - [Link to Corporate Strategy and Priorities Webpage](#)*

## **6. CONSULTATION**

6.1 Consultation not required for a general performance update of the Early Help Service.

## **7. ANTICIPATED OUTCOMES OR IMPACT**

7.1 Scrutiny Committee is updated on the performance and outcomes being made against the current Early Help Strong Families, Strong Communities Strategy.

Councillors can scrutinise progress being presented to the committee by Officers.

## **8. REASON FOR THE RECOMMENDATION**

8.1 Scrutiny Committee is asked to note the progress being made on the targets set for the Local Authority against the National Supporting Families Programme both for the current and the last financial year, and how this funding provides ongoing funding for vital Early Help Services.

## **9. ALTERNATIVE OPTIONS CONSIDERED**

- 9.1 There were no alternative options to consider as this is an update on Early Help but would welcome comments.

## **10. IMPLICATIONS**

### **Financial Implications**

- 10.1 There are no financial implications arising from this committee report for September 2023.

### **Legal Implications**

- 10.2 There are no legal implications arising from this committee report for September 2023.

### **Equalities Implications**

- 10.3 There are no equalities implications arising from this committee report for September 2023.

## **11. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 11.1 Live Data available from Power Bi Data Performance Dashboard to provide the numerical data on number of Early Help Assessments.

Data from Salesforce to report on the numerical data for PBR Claims

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

## **12. APPENDICES**

- 12.1 N/A

<b>CHILDREN AND EDUCATION SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 9
<b>25 SEPTEMBER 2023</b>	<b>PUBLIC REPORT</b>

Report of:	John Gregg, Executive Director for Executive Director Children Services and Young People	
Cabinet Member(s) responsible:	Councillor Lynne Ayres, Cabinet Member for Skills, Education and Children's Services	
Contact Officer(s):	Gary Jones, Service Director, Children's Social Care and Targeted Support	Tel. 01733 863624

**EXECUTIVE DIRECTOR CHILDREN SERVICES AND YOUNG PEOPLE'S SERVICE & PORTFOLIO HOLDER REPORT: INTEGRATED FRONT DOOR**

<b>RECOMMENDATIONS</b>	
<b>FROM:</b> Service Director, Children's Social Care and Targeted Support	<b>Deadline date:</b> N/A
<p>It is recommended that Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>Review and comment on the progress update in respect of the Integrated Front Door against the Ofsted improvement plan.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 This report was requested by the Children and Education Scrutiny Committee.

**2. PURPOSE AND REASON FOR REPORT**

2.1 This report updates the Children and Families Overview and Scrutiny Committee on progress which is being made against the Ofsted improvement plan.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council:

1. Children's Services including
  - a) Social Care of Children;
  - b) Safeguarding;
  - c) Children's Health and;
  - d) Targeted Youth Support (including youth offending).

2.3 The report does not link to the Children in Care Promise as the Integrated Front Door is not aligned with service delivery for Children in Care.

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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## 4. BACKGROUND AND KEY ISSUES

- 4.1 This report provides an update of progress improvements in the IFD in respect of the safeguarding partnership action plan. For ease of reference, improvements will be reported against the three overarching outcomes of the improvement plan.

### **Outcome 1: Vulnerable Children are Safe.**

The Integrated Front Door was not part of the formal consultation in respect of the decoupling between Peterborough City Council (PCC) and Cambridgeshire County Council (CCC). As such, CCC appointed a Head of Service in July 2023 to lead the IFD, which meant the PCC Service Manager reporting to the CCC Head of Service.

The PCC Service Director for Children's Social Care and Targeted Supported appointed an interim PCC Head of Service who commenced her role on the 3 August 2023. The reason for this interim appointment was to ensure that a PCC officer with strategic responsibility for the service could progress the safeguarding partnership plan and the required service improvements with partner agencies. PCC and CCC wish to have sovereignty over their IFD decision making and as such, separate Heads of Service is the first step to enabling this to happen.

It was agreed in the MASH Implementation Group Meeting on the on the 26 July 2023 that the partnership refer to the IFD as the MASH moving forwards. All partner agencies agreed that the name change is more aligned with other similar services nationally and partner agencies will be advised of the change by representatives who were present during the meeting. Internal comms for Children's Services will be sent out week commencing 4 September 2023.

The review of staffing and resources in the Contact Centre has taken place to ensure they are adequate to meet demand in a timely way. The contract with the Contact Centre concludes in January 2024 and there are not any plans to renew the contract. The Officers briefing submitted to Scrutiny on the 14 August 2023 sets out the rationale for this change. A project board has been set up to commence in September 2023 to oversee the development and implementation of a portal which will receive referrals directly from the public and send them into our ICT system, Liquid Logic. A dedicated email will also be in operation to receive police referrals as they are not compatible with the portal.

PCC are currently reviewing their MASH/FD Staffing structure to meet demand moving forward, including the integration of CSC work and Early Help. Work to create a permanent IFD establishment has been ongoing since mid-July 2023. Prior to this, all PCC IFD posts, except for the Head of Service post, have not been part of a permanent establishment. The permanent establishment has been modelled on the agency establishment.

It is likely that additional decision-making roles (Team Manager) will be required. The IFD receives approximately 13000 to 14000 contacts per annum. Every contact requires management oversight. The risk of having one Team Manager means there is considerable risk of decision-making fatigue and cover arrangements for annual leave and sick leave are not formally established yet. The Service Director and Head of Service for IFD & Targeted Support are currently looking at options for closer integration between the IFD and Early Help. Options arising from this work could positively strengthen capacity at the front door. The proposal to bring Early Help into the MASH has recently been agreed at PCC's Children's Services Leadership Team (CSLT). Permanent posts for the IFD are currently open for recruitment and formal interviews will be progressed in September 2023.

On the 2 August 2023, Health colleagues reviewed their resource contribution to the MASH. The first draft of requirements was written and shared within CPFT/CCS/Public Health and the Integrated Care Board. This will require further discussion at an executive board if there is insufficient health resource to positively respond to MASH safeguarding enquiries going forwards.

PCC have completed a draft mapping document for PCC IFD to assist with improving the timeliness of our rag rating and response to safeguarding referrals. Liquid Logic changes are

required to identify rag rating processes so this can be reported on from both identification of priority and timeliness of partner information sharing. Partner information sharing timeliness needs to be amended to be aligned with national guidance and assist with reducing drift and delay of IFD referrals. PCC & CCC will be sharing their mapping documents with partner agencies on the 15 September at the MASH Partners Implementation Group with the aim of getting these important documents signed off.

The Safeguarding Partnership Board is going to be sending out dates for a MASH workshop for all staff to review current systems and plans. It is likely the workshop will take place week commencing the 25 September 2023. A review of ICT system for online referrals to ensure all referrals are reaching the contact centre has not yet been formally progressed. It is likely that this work will form part of the project board remit for September 2023.

The process for transition of cases from the IFD to the assessment teams has not been formally reviewed to ensure timeliness of transfer of cases and appropriate risk-based response. The IFD mapping had to take priority over this action as it is important for IFD mapping to be finalised first and then for the transition of families to the assessment service to be finalised.

Social work professional curiosity training for MASH social workers is taking place on Tuesday the 19 September at 2pm on MS Teams. A further session will be arranged for the end of September for anyone who is unable to attend the training on the 19 September. Virtual sessions will be included for any new starters across the partnership during their induction.

The draft MASH manual is almost complete, and it will be sent to partner agencies prior to the MASH awayday. The MASH operating manual informs the mapping document which is going to be discussed at the MASH implementation group meeting on the 15 September 2023.

The review and refresh of the Effective Support for Children & Families (threshold) document and relaunch is being led by the Safeguarding Partnership Board which sits across PCC & CCC. A date for completion for a revised document is to be determined.

Reviewing the process for strategy meetings will be taken forward with partner agencies during September and October 2023.

#### 4.2 **Outcome 2: Practice Leadership for children is GOOD**

Recent discussions have taken place between the Service Director for Children's Social Care and the Head of Service for the Safeguarding Board in relation to the objectives on workforce development sessions. The Head of Service is reviewing a training option for staff and the details will be further developed during September 2023.

A conference is booked for the 13 December 2023, to provide the opportunity to re-enforce our shared culture and practice regarding Boards priority areas. These will provide an opportunity to network on a significant scale. These events will be held twice a year and is being led by the Head of Service for the Safeguarding Board.

#### 4.3 **Outcome 3: Leaders and the Safeguarding Partnership are assured by the quality-of-service delivery for children and families**

The Local Authority and partners are keen to develop our MASH performance framework (including dataset and agreed KPI). We have observed other Local Authority MASH arrangements to inform our approach to what a good MASH dataset looks like. Meetings are scheduled with performance analysts to look at how ICT can be best utilised to gather information via Power BI. The Service Director for Children's Social Care and targeted Support is going to contact a London Borough with a GOOD Ofsted outcome, to arrange for our respective Power BI teams to meet to mirror our dashboards so we have an excellent visual overview of MASH performance for managers.

In relation to dip sampling, a monthly review of performance is in place for MASH Health, which was presented to Board Level within CPFT. Further work is to be completed to develop a more

in-depth Dashboard and to include dip sampling, however this is difficult at present with CPFT staffing situation and not wanting to take staff away from high-risk workload.

The Quality Assurance framework and audit tools have been updated to ensure there is a focus on impact and outcomes. Audit standards (practice standards) have been updated and incorporated in the new audit tool.

The new practice standards will be shared with the workforce at the next practice development sessions scheduled for September 2023. Quality Assurance officers will be completing a monthly contact dip sample. The report for July 2023 has been completed and August's report is in progress.

A multi-agency workshop was held on 16 May 2023, this was facilitated by the Head of Service for the Safeguarding Partnership Boards. The workshop was aimed at practitioners who undertake the multi-agency auditing. A total of twenty people attended the meeting, including one person from the QA Team in Children's Social care, two people from Peterborough Targeted Support Service and the Peterborough Education Safeguarding Lead.

The purpose of the workshop was to ensure agencies were fully aware of the importance of multi-agency audits, a reminder of the multi-agency audit standards/ principles and their role in the audits. The workshop also focussed on the necessity to audit in a manner that is not process driven but focuses on both the lived experience of the child (including how this is used to influence practice) and the need for professional scepticism including analysis of the impact of interventions and plans.

Within the workshop, time was allocated to discussing the format of the multi-agency audit tools and agreeing how they could be revised to ensure agencies were not just auditing process but also reflecting on practice and providing a robust analysis that focussed on the lived experience of the child and the impact of intervention. Following the workshop, the multi-agency audit tools were amended to reflect the discussions and decisions made in the workshop. An audit is currently being undertaken utilising the revised tools. Feedback on how agencies completed the tools, particularly the focus on analysis, lived experience and impact, will be included in the finalised audit report.

It is recognised that practitioners learn from good practice examples. A facilitated multi agency front line practitioner workshop was held on 15 June 2023, facilitated by the trainer for the Safeguarding Partnership Boards. The purpose of the workshop was to provide a forum where agencies could share best practice in gaining, recording, and utilising the lived experience of children and young people. The session also considered the barriers agencies faced to gaining lived experience. A total of eighteen practitioners attended the workshop, this included representation from Police, Health, Education, voluntary sector and Children's social Care.

We run virtual training briefings (Sways) which are available on a range of safeguarding topics (these include unconscious bias, victim blaming language, NRPF). The training link can be found here: <https://www.safeguardingcambspeterborough.org.uk/home/virtual-briefings-sways/> To date we have received 104, 299 views of the briefings and they are extremely popular.

The Children's Safeguarding Board also delivers a suite of multi-agency safeguarding training via MS Teams. I have attached an example of a lived experience front line practitioner workshop for information. All our training is available through our website and Cllrs are welcome to attend. We also have dedicated website pages on resources for practitioners - this includes 7 minute briefings, briefing papers, tools, pre-recorded training. The link can be found here:

<https://www.safeguardingcambspeterborough.org.uk/children-board/resources-for-practitioners/>

Compliments and complaints continue to be considered in the QA quarterly report. Although for Q1 there were no complaints/ compliments relating to the MASH.



4.4 **Priority Action 2- Multi-agency arrangements and responses to children and young people at risk of extra-familial harm.**

4.5. The multi-agency arrangements and responses to children and young people at risk of extra familial harm is being developed by Child Exploitation Strategic Group chaired by the Detective Superintendent Tim Nasta, Head of Protecting People, Cambridgeshire Constabulary.

Progress which is being made against the improvement plan is as follows. These updates have been provided by the Head of the Safeguarding Partnership Board.

- The terms of reference for the MACE have been reviewed and updated and are to be discussed and signed off at the CE Strategic Group on the 21 September.
- Discussions about the partnership approach to child exploitation have commenced in the CE strategic group. Tier 1 processes are being developed and will be presented to partner agencies for consultation.
- Contextual safeguarding training (SWAY) is underway and has received over 900 views. Trauma informed training is to be launched in October 2023.
- A CE performance framework is being developed and a data analyst is currently being recruited. The next steps are to align data and performance.

**5. CORPORATE PRIORITIES**

5.1 *Consider how the recommendation links to the Council's Corporate Priorities:*

1. *The Economy & Inclusive Growth*
  - *Environment*
  - *Homes and Workplaces*
  - *Jobs and Money*
2. *Our Places & Communities*
  - *Places and Safety (including any rural implications)*
  - *Lives and Work*
  - *Health and Wellbeing*
3. *Prevention, Independence & Resilience*
  - *Educations and Skills for All*
  - *Adults*
  - *Children*
4. *Sustainable Future City Council*
  - *How we Work*
  - *How we Serve*
  - *How we Enable*

*Further information on the Council's Priorities can be found here - [Link to Corporate Strategy and Priorities Webpage](#)*

**6. CONSULTATION**

6.1 N/A - Consultation with Ward Councillors is not required in relation to Local Authority progress against an Ofsted improvement plan.

**7. ANTICIPATED OUTCOMES OR IMPACT**

7.1 Scrutiny Committee is updated on the progress being made against the Local Authority two priority actions arising from the March 2023 Ofsted Focused Visit.

Councillors can scrutinise progress being presented to the committee by Officers.

**8. REASON FOR THE RECOMMENDATION**

8.1 Scrutiny Committee is asked to note the progress being made against the improvement plan.

## **9. ALTERNATIVE OPTIONS CONSIDERED**

- 9.1 The Local Authority and partner agencies have to make progress against the priority actions as set out from the February 2023 inspection. There are no alternative options to the priority actions as this is a statutory direction from Ofsted and the DFE.

## **10. IMPLICATIONS**

### **Financial Implications**

- 10.1 There are no financial implications arising from this committee report for September 2023.

### **Legal Implications**

- 10.2 There are no legal implications arising from this committee report for September 2023.

### **Equalities Implications**

- 10.3 Public services must meet the needs of a diverse range of local communities and individuals. Children and Families who use our local authority's services are treated with dignity and respect and have their human rights protected. Children and Families have access to statutory complaints where they believe the service has fallen short of equality standards. All statutory complaints are fully investigated to ensure children and families concerns are addressed.

## **11. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 11.1 N/A

## **12. APPENDICES**

- 12.1 Appendix 1 - Briefing on professional curiosity  
Appendix 2 - Lived experience workshop document.  
Appendix 3 - Mock JTAI audit tool.  
Appendix 4 - Safeguarding partnership action plan in response to the Focused Visit

Web Links to safeguarding training (embedded in the report).



## Safeguarding Partnership Board Practitioner Briefing - Professional Curiosity / Opportunities to be curious

Professional curiosity or 'Opportunities to be curious' is an emerging theme in both Children and Adults Case Reviews and other reviews completed by Safeguarding Partnership Board, and this is reflected nationally. It has long been recognised as an important concept in practice with children and adults at risk.

### **What is professional curiosity / Opportunities to be curious**

Professional curiosity / Opportunities to be curious is about exploring and understanding what is happening with children or adults at risk and their wider environment. It is about enquiring deeper and using proactive questioning and challenge. It also relates to understanding own responsibility and knowing when to act, rather than making assumptions or taking things at face value. In practice, opportunities to be curious is aligned to multi-agency working, collating information from different sources and applying different perspectives. This will lead to developing a better understanding of an child or adult at risk and the context their life is embedded in aiding a systematic analysis.

### **Key practice points:**

- Look and Listen
- Ask and Act
- Check Out and Reflect
- Explore and Understand
- Anticipate but don't Presume or Assume
- Look Further and Enquire Deeper
- Remain Flexible and Open-Minded
- See the Whole Picture and Beyond the Obvious
- Think the Unthinkable and Believe the Unbelievable
- Think Professional Curiosity / Respectful Uncertainty and Challenge
- Use Evidence, Professional Judgement, Common Sense, Intuition and Gut Feelings



### **Barriers to professional curiosity / Opportunities to be curious**

It is widely recognised that there are many barriers to being professionally curious. Practitioners must be aware of these barriers, which can include:

**Disguised compliance** is when people around children or adults at risk give the appearance of co-operating with agencies to avoid raising suspicions and allay concerns. Hostile or aggressive behaviour may also be a way to prevent practitioners from asking questions or probing more into situations. Some may simply not engage with practitioners to prevent challenge. Practitioners need to establish the facts and gather evidence about what is happening. Focussing on outcomes rather than processes helps to remain person-centred.

**The 'rule of optimism'** promoting positive risk taking is about a strength-based approach, but this does not mean that new or escalating risks should not be treated seriously. The 'rule of optimism' is a well-known dynamic in which professionals tend to rationalise away new or escalating risks despite clear evidence to the contrary.

**Accumulating risk – seeing the whole picture** Reviews repeatedly demonstrate that professionals tend to respond to each situation or new risk discretely, rather than assessing the new information within the context of the whole person, or looking at the cumulative effect of a series of incidents and information.

**Normalisation** refers to social processes through which ideas and actions come to be seen as 'normal' and become taken-for-granted or 'natural' in everyday life. Because they are seen as 'normal' they cease to be questioned and are therefore not recognised as potential risks or assessed as such.

**Professional deference** practitioners who have most contact with the person are in a good position to recognise when the risks to them are escalating. However, there can be a tendency to defer to the opinion of a more senior professional who has limited contact with the person but who can view the risk as less significant. **Be confident in your own judgement and always outline your observations and concerns to other professionals, be courageous and challenge their opinion of risk if it varies from your own.** Escalate ongoing concerns through your manager and use the Safeguarding Partnership Boards' Escalation Policy

**Confirmation bias** this is when we look for evidence that support or confirm our own preconceived view and ignore contrary information that refutes them. It occurs when we filter out potentially useful facts and opinions that don't coincide with our perception.

**'Knowing but not knowing'** is about having a sense that something is not right but not knowing exactly what, so it is difficult to grasp the problem and take action.

**Confidence in managing tension** disagreement, disruption and aggression from families or others, can undermine confidence and divert meetings away from topics the practitioner wants to explore and back to the family's own agenda. Training, supervision or peer/manager support in difficult situations can help to feel more in control.

**Dealing with uncertainty** questionable accounts, vague or withdrawn disclosures, deception and inconclusive medical evidence are common in safeguarding practice. Practitioners are often presented with concerns which are impossible to substantiate. In such situations, 'there is a temptation to discount concerns that cannot be proved'.

A person-centred approach requires practitioners to remain mindful of the original concern and be professionally curious.

- 'Unsubstantiated' concerns and inconclusive medical evidence should not lead to case closure without further assessment
- Withdrawn allegations still need to be investigated wherever possible
- The use of risk assessment tools can reduce uncertainty, but they are not a substitute for professional judgement
- Social care practitioners are responsible for triangulating information such as, seeking independent confirmation of information and weighing up information from a range of sources, particularly when there are differing accounts and considering different theories and research to understand the situation

## **Other barriers to professional curiosity / opportunities to be curious**

inadequate supervision, complexity and pressure of work, changes of practitioners leading to repeatedly 'starting again' in casework, closing cases too quickly, fixed thinking/preconceived ideas and values, and a lack of openness to new knowledge are also barriers to a professionally curious approach.

### **Developing skills in professional curiosity**

- Be flexible and open-minded, not taking everything at face value. Check your own emotional state and attitudes. Leave time to prepare yourself for managing risk and uncertainty and processing the impact it has on you.
- ***Think the unthinkable; believe the unbelievable. Consider how you can articulate 'intuition' into an evidenced, professional view.***
- Use your communication skills: review records, record accurately, check facts and feedback to the people you are working with and for. Never assume and be wary of assumptions already made.
- Use case history and explore information from the person themselves, the family, friends and neighbours, as well as other professionals (triangulation).
- Pay as much attention to how people look and behave as to what they say.
- Actively seek full engagement. If you need more support to engage the person or their family, think about who in the network can help you. Consider calling a multiagency meeting to bring in support from colleagues in other agencies.
- Take responsibility for the safeguarding role you play, however large or small, in the life of the person in front of you.

### **Opportunities to be curious are likely to flourish when practitioners:**

- Attend good quality training to help them develop
- Have access to good management support and supervision
- Have empathy ('walk in the shoes') of the person to consider the situation from their lived experience
- Remain diligent in working with the person and their family/network, developing professional relationships to understand what has happened and its impact on all involved
- Always try to see the person on their own
- Listen to people who speak on behalf of the person and who have important knowledge about them
- Be alert to those who prevent professionals from seeing or listening to the person
- Do not rely on the opinion of only one person, wherever possible access information from a variety of sources
- Have an analytical and reflective approach
- Develop the skills and knowledge to hold difficult conversations

### **Holding difficult conversations and challenging**

Tackling disagreements or hostility, raising concerns or challenge, and giving information that will not be well received are recognised as hard things to do.

The following are some tips on how to have difficult conversations.

- Planning in advance to ensure there will be time to cover the essential elements of the conversation.

- Keeping the agenda focused on the topics you need to discuss. Being clear and unambiguous.
- Having courage and focusing on the needs of the service user.
- Being non-confrontational and non-blaming, and sticking to the facts.
- Having evidence to back up what you say. Ensuring decision-making is justifiable and transparent.
- Showing empathy, consideration and compassion – being real and honest.
- Demonstrating congruence ie making sure tone, body language and content of speech are consistent.
- Acknowledging ‘gut feelings’, sharing these with other professionals, and seeking evidence.
- Understanding the elements and indicators of behavioural change.
- Holding a healthy scepticism.
- Understanding the complexities of disguised compliance.
- Applying professional judgement.

***Never be concerned about asking the obvious question, and share concerns with colleagues and managers. A ‘fresh pair of eyes’ looking at a case can help practitioners and organisations to maintain a clear focus on good practice and risk assessment and develop a critical mindset.***

### **How managers can support professionally curious practice**

Managers can maximise opportunities for professionally curious practice to flourish by:

- Playing ‘devil’s advocate’ – asking ‘what if?’ questions to challenge and support practitioners to think more widely around cases. Question whether outcomes have improved for the person and evidence for this.
- Present alternative hypotheses about what could be happening.
- Provide opportunities for group supervision which can help stimulate debate and curious questioning, and allow practitioners to learn from one another’s experiences. The issues considered in one case may be reflected in other cases for other team members.
- Present cases from the perspective of other family members or professionals.
- Ask practitioners what led them to arrive at their conclusion and support them to think through the evidence.
- Monitor workloads and encourage practitioners to talk about and support them to address issues of stress or pressure. Support practitioners to recognise when they are tired and need a fresh pair of eyes on a case.

### **Further Information**

Resolving Professional Differences (Escalation) Policy

- For children: [https://safeguardingcambspeterborough.org.uk/children-board/professionals/procedures/escalation\\_policy/](https://safeguardingcambspeterborough.org.uk/children-board/professionals/procedures/escalation_policy/)
- For Adults: <https://safeguardingcambspeterborough.org.uk/adults-board/information-for-professionals/cpsabprocedures/adultescalation/>

Safeguarding Training: <https://safeguardingcambspeterborough.org.uk/availabletraining/>

2022 - Adapted with permission from Hertfordshire Safeguarding Adults Board and Norfolk Safeguarding Adults Board



# Lived Experience of the Child

June 2023

What a child **sees**,  
**hears**, **thinks** and  
**experiences** on a  
daily basis that  
impacts on their  
personal  
development and  
welfare





# What do we know?



# Into Breakout Rooms

- Examples of good practice; How do you find out and record the lived experience of the child?
- Be ready to share back with the larger group in 20 minutes

How do you evidence  
that you have  
directly used their  
lived experience

in the work that you  
have done with/ for  
the child afterward?

When a child requests to speak to a practitioner alone, this should be facilitated in a safe location, or a suitable location identified by the child, unless there is cause to believe that this would place the child at risk. The details of any decision not to act on the wishes of a child should be recorded.



# What do we mean by voice of the child?

How does the  
child feel

What makes  
them happy/  
sad/ scared/  
proud

Their story  
from their  
point of view

# Good examples

- 
- I use cannabis to help me sleep. Mum uses cannabis also, as do my friends.
  - Mum drinks to help her. I have been assaulted previously.
  - Professionals think I have anxiety. I achieved some qualifications (GCSE's)
  - I want to do roofing. I go between Mum's house and my grandparents.
  - Mum thinks I have PTSD and wants help for me. My Grandmother has cancer, she sometimes cares for me.
  - My Mum and step grandfather argue about me. I wanted help from LADS, but they didn't end up seeing me the first time.
  - I met CASUS worker once and told them to leave, I never saw them again.

# Responses

Child seems to have experiences of being or putting self in dangerous situations which cause him trouble and result in him being injured. He also has experiences of using cannabis and alcohol as a recreational activity according to his notes.

Unable to provide a narrative due to lack of contact

It appears that he comes from a chaotic family background and has absorbed this into his own lifestyle. He now appears entrenched in a criminal lifestyle where he poses a threat to others

# Into Breakout Rooms

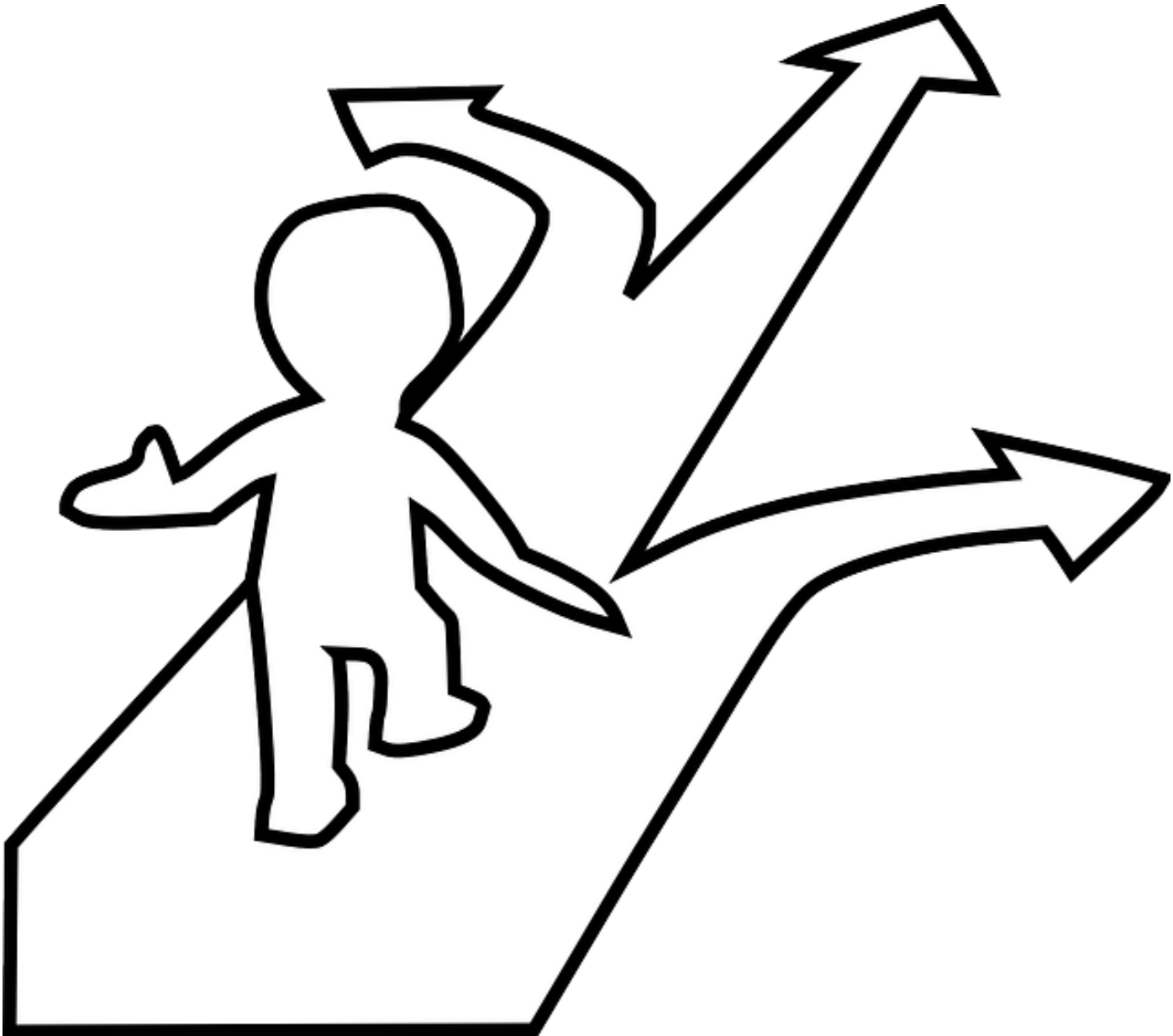
- What stops us from understanding and recording lived experience?



# What are the biggest Challenges?

- Rank the obstacles, with 1 being the most likely to stop someone from being able to collect, record and use the lived experience of the child in practice.

# Breakout Rooms: Problem Solving



Next  
Steps



THANK YOU :)



## Joint Targeted Area Inspection (JTAI) Multi Agency Audit Tool – Child Neglect

### Part 1:

<b>Child Details</b>	<b>Name:</b>	<b>Date of Birth:</b>
	<b>Also known as:</b>	<b>Postcode:</b>
<b>Adult carers for this child (1)</b>	<b>Name:</b>	<b>Date of Birth:</b>
	<b>Relationship:</b>	<b>Postcode:</b>
<b>Adult carers for this child (2)</b>	<b>Name:</b>	<b>Date of Birth:</b>
	<b>Relationship:</b>	<b>Postcode:</b>
<b>Other family/ significant people - siblings/ adults living with this child</b>	<b>Name:</b>	<b>Date of Birth:</b>
	<b>Relationship:</b>	<b>Postcode:</b>
	<b>Name:</b>	<b>Date of Birth:</b>
	<b>Relationship:</b>	<b>Postcode:</b>

<b>Auditor details</b>	<b>Date form Completed:</b>	<b>Auditor's Name:</b>
		<b>Agency:</b>

Part 2:

**Case Summary of last six months**

**This section needs to provide an account of the child’s journey through your agency. It should also include;**

- any external influencing factors
- has risk been effectively identified, managed and reduced.
- have interventions resulted in a positive impact – the “so what” principle

**If the child is not known to your service, please state this in the box below.**

**In last 6 months:**

**Please record any relevant information and significant factors that have occurred for this child / parents that are outside of this time frame for example;**

- periods of time on CIN/CP/ LAC
- missing episodes
- criminality/ court orders
- family illness/ bereavements

--

**The Lived Experience of The Child**

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<b>Please summarise what you think the lived experience of this child has been to date:</b>	
<b>The child's own words are - (i.e. voice of the child in first person)?</b>  <b>If the child is unable to vocalise what are the observations surrounding the child / relationship with parents and their environment?</b>  <b>THIS BOX IS FOR DIRECT QUOTES/OBSERVATIONS OF THE CHILD</b>	
<b>The Professional (s) perspective of the child's lived experience is....</b>	

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Part 3:

**Area of Practice Multi Agency working.**

This section focuses on the effectiveness of multi agency working. Please comment on **all** the following areas. If you are unable to comment on an area, please state why.

- In your opinion, how effective was multi agency working in this case (please give reasons/ evidence for your answer)
- Please comment on whether referrals were made appropriately, were they acted upon
- Please evidence how the children living with neglect have received the right help and protection because of application of appropriate thresholds, effective information sharing
- Which agencies did you work with in this case, were any agencies missing?
- Please state how multi agency meetings/ working supported information sharing and action planning to reduce the risks to the child?

--



What improvements (if any) were needed in this area

Area of practice : **Child centred approach**

This section focuses on the child being at the centre of this case. Please comment on **all** the following areas. If you are unable to comment on an area, please state why.

- How has the child's voice and lived experience been used to influence practice in this case
- Has consideration been given to identity, ethnicity, religion, disability and other factors – how has this been evidenced in practice
- How have agencies ensured the child is engaged in the interventions and practice in this case, in the event of non-engagement what steps were taken to try and facilitate engagement
- How have the child's needs and protective factors been identified and used to inform practice

What improvements (if any) were needed in this area

Area of practice : **Assessment and Intervention**

This section focuses on the effectiveness of assessment and intervention please comment on **all** the following areas. If you are unable to comment on an area, please state why.

- Please comment on how the assessments were completed in a timely manner according to timescales and based on the needs of the child?
- How did the assessments/ interventions effectively reduce risk – please explain how
- How were the assessments/ interventions reviewed and amended to reflect changing risk? – please provide examples
- How was the child's/ families voice reflected in the assessment/ risk
- Please evidence how the assessments have considered family history and the cumulative impact of neglect
- Please evidence if and how professionals challenge each other appropriately to ensure good practice
- Please evidence how professionals challenge and support parents/carers where poor parenting is resulting in neglect.

APPENDIX 3

What improvements (if any) were needed in this area

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Part 5:

<b>1. URGENT ACTIONS</b>  Please evidence any urgent actions needed to safeguard the child?	<i>Please note whether you have actioned a response from the relevant team already.</i>
<b>2. OTHER ACTIONS</b>  Please detail what needs to happen next for this child	<i>In a SMART (Specific/Measurable/Achievable/Realistic/Time Orientated) plan/action points say what, by whom and by when will happen next for the child</i>

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# **Peterborough Safeguarding Partnership Response to the March 2023 Ofsted Focused Visit to our Integrated Front Door (IFD)**

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Peterborough Safeguarding Partnership is absolutely committed to collaboratively taking forward the Ofsted priority actions following a recent focused visit of our IFD. The Local Authority works with partners, frontline staff and children and families to ensure we improve our services for our most vulnerable children. Improving the quality of our services for Peterborough's vulnerable children is a key partnership priority.

We have worked collaboratively and intuitively across the Council to deliver the improvements we need to make. Further to our Focused Visit, it is important to recognise and look at existing forums, where there are good foundations with partners built on strong relationships. We will continue to work collaboratively to deliver on the outcomes contained within this plan.

**The way we work:**

- We take a positive approach to building relationships;
- We share information with openness and transparency;
- We create a culture of learning and curiosity;
- We provide challenge, and value feedback;
- We support each other and celebrate success.

**Our Practice Framework:**

- Children and Young People are at the centre of our practice;
- We use relationships positively; building trust and supporting change;
- We build on strengths and respond to risks with confidence;
- Our practice is purposeful and focussed.

Children in Peterborough deserve the best possible services from us and we are committed to doing all we can within our statutory arrangements to deliver good outcomes for children and young people across the borough. This partnership improvement plan aims to support our partnership to deliver GOOD services for local residents.

**Our improvement plan addresses the two partnership priority actions and the identified improvements for social work practice.**

<b>Priority Action 1 The timeliness of response to contacts, referrals and multi-agency safeguarding hub (MASH) enquiries about children and subsequent visits from social workers</b>						
<b>Outcome</b>	<b>Actions</b>	<b>Outcome Measure</b>	<b>Timescale</b>	<b>Progress</b>	<b>Responsibility</b>	<b>RAG</b>
Vulnerable children are safe	Urgent agreement across Partnership of language used to describe IFD/ Contact Centre/ MASH. Once agreed, urgent comms to be circulated across Partnership to ensure consistency	Consistent language and understanding across the Partnership and applied within all policies and communications	June 2023	Agreed in partnership meeting on 26/07/23 that the partnership refer to the IFD as the MASH. IFD is a term solely used by the LA. All partners agreed and communicated back to their agencies.	Safeguarding Children Partnership Board	
	Review of staffing and resources in the Contact Centre to ensure they are adequate to meet demand in a timely manner and support a timely and effective multi-agency approach to	Staffing & resources in the Contact Centre positively respond to the demand.	June 2023	Review undertaken; additional posts recruited to. PCC will be taking over the CSC functions from January 24, this will be assisted by the Portal to accept written referrals directly to the EHM System. Additional staff will be recruited to the PCC FD, including CAIO's and	Children's Social Care	

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	safeguarding children & young people			early help colleagues to ensure referrals from the public and professionals are dealt with in a timely manner, clear processes and systems are currently being developed to aid with this change.		
	Review of staffing and resources in MASH to ensure they are adequate to meet demand in a timely manner	Staffing & resources in the MASH positively respond to the demand.	September 2023	PCC are currently reviewing their MASH. Staffing structure to meet demand moving forward, including the integration of CSC work and Early help.	Police/ CSC/ Health/ Education/ NPS	
	Review MASH enquiry process to ensure a timely and effective response . Review to include; <ul style="list-style-type: none"> <li>•Agree triaging rag rating (including repeat referrals)</li> <li>• the use of templates to assist information gathering</li> <li>•Agree timescales for completion of MASH enquiries</li> <li>•Resources/ staffing to meet demand and</li> </ul>	Children who are repeatedly referred to MASH (repeat contacts) receive an appropriate and timely intervention.  MASH enquiries are timely and effective.  MASH partners work effectively together to share information and make decisions about risk children and young people face and the	September 2023	PCC have completed a draft Peterborough MASH Guide to assist with improving rag rating timeliness. Liquid Logic changes are required to identify rag rating processes so this can be reported on from both identification of priority and timeliness of partner information sharing.  Partner agency information sharing timeliness needs to be amended to match national guidelines and	Police/ CSC/ Health/ Education/ NPS	

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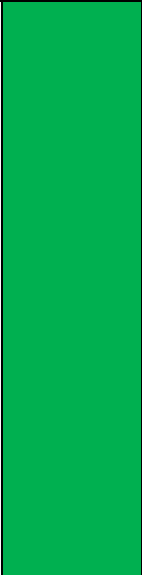


	<p>in line with review of processes</p> <ul style="list-style-type: none"> <li>•KPI's agreed by all partners and reflective of benchmarking</li> <li>• Monthly audit of cases in which information has not been shared within agreed timescales, including assessment of the impact on outcomes and any learning.</li> </ul> <p>MASH workshop for all staff to review current systems and plans moving forward and to ensure the safety of all children during MASH enquiries.</p>	<p>services they need to improve their outcomes</p>		<p>assist with reducing drift and delay within 24 hours.</p> <p>02/08/2023 - Business Continuity Plan (BCP) in draft format for MASH health to support with reduced staffing and/or increase in workload. SH (CPFT).</p> <p>MASH Operational Group partners undertaking monthly MASH audits. TOR and tool developed, to be signed off at MASH Implementation Group on 15/09/23</p> <p>Safeguarding Partnership to send out dates for a MASH workshop for staff to review current systems and plans.</p>		
	<p>Review of ICT system for online referrals to ensure all referrals are reaching contact centre.</p>	<p>Children move from the MASH to the Assessment Service in accordance with</p>	<p>September 2023</p>	<p>There are still ongoing issues with IT surrounding this, in the main they are all received. CSC raise this</p>	<p>Children's Social Care</p>	

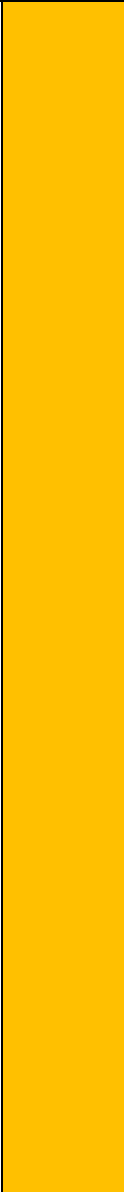
	<p>Assessment of the risk from the non-submissions during this period and the impact this may have/or could have on children’s safety. Presentation to the Executive Safeguarding Partnership Board of the full findings to provide assurances and if required, agreed process to resolve issues.</p> <p>Process for transition of cases from MASH to assessment teams to be reviewed to ensure timeliness of transfer of cases and appropriate risk-based response</p>	<p>their appropriate RAG rating.</p>		<p>with the front door when this arises. Red cases are progressed in a timely manner and a recent CSC audit has reviewed this</p> <p>The process for transition of cases from the IFD to the assessment teams has not been formally reviewed. Mapping commenced by PCC &amp; CCC LA’s, to be discussed at multi agency meeting (Mash Implementation Group) on 15/09/23 for agreement</p>		
	<p>All MASH workers to receive training on the lived experience</p>	<p>Practitioners are supported to think about how they offer support to</p>	<p>September 2023</p>	<p>Training course developed, virtual session to be delivered on 19/09/2023. Mop up session to be</p>	<p>Safeguarding Children Partnership Board</p>	

	<p>of the child and on professional curiosity.</p>	<p>families in different ways, encouraging reflective practice and the exploration of different hypotheses.</p> <p>Professional curiosity is timelessly applied to multi-agency information, especially risk and is visible in case recordings.</p>		<p>delivered end of September for any staff who missed the session on 19/09/23</p>		
	<p>Refresh MASH Manual to reflect revised processes.</p> <p>Review and refresh Effective Support for Children &amp; Families (threshold) document and relaunch</p>	<p>All partners are clear about the appropriate response relating to different levels of need. All partners are aware, understand thresholds and make good referrals with consent where appropriate. Children and young people get the right help they need at the right time.</p>	<p>September 2023</p>	<p>The draft MASH manual is almost completed and will be sent to MASH partners prior to the MASH awayday. The MASH operating manual informs the mapping document which is going to be discussed at the MASH implementation group meeting on 15.09.23/</p> <p>Threshold document to be reviewed.</p>	<p>Children Safeguarding Partnership Board</p>	

		Evidence of resolution of professional disagreements being facilitated within the MASH partnership teams.				
	Review process for strategy meetings s to include; <b>Timeliness</b> which is reflective of the risk and urgency of actions required to safeguard. <b>Attendance</b> to reflect most appropriate partnership approach and in line with legislation. <b>Outcomes</b> to reflect appropriate decision making and timeliness of provision of minutes to partner agencies	Strategy Meetings - partners work effectively together to share information and make decisions about risk children and young people face and the services they need to improve their outcomes. Contingency Planning is transparent and effective when children’s circumstances change.	September 2023	Reviewing the process for strategy meetings will be taken forward with partner agencies during September and October 2023.	Children Safeguarding Partnership Board	
Practice Leadership for	Workforce development sessions on a shared culture,	Managers and practitioners provide effective and	October 2023	Conference booked for 13th December 2023, to provide opportunity to re-	Children Safeguarding	

<p>children is GOOD</p>	<p>value and beliefs to promote professional relationships, leadership and escalation. This work will be supported through a reinvigoration of the practice model.</p> <p>Process to be developed for capturing and responding to case escalations.</p>	<p>respectful challenge to practitioners, and partner agencies to ensure risk is identified and positively responded to.</p>		<p>enforce shared culture and practice regarding Boards priority areas. These will provide an opportunity to network on a large scale. These events will be held 2x a year.</p>	<p>Partnership Board</p>	
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	<p>The quality of supervision to be improved review of supervision guidance and tools, upskilling of staff and access to supervision training.</p> <p>Work to be undertaken with MASH social care staff regarding management oversight/ direction/ outcomes and recording.</p>	<p>Decisions about children are recorded, accurately, consistently, timely and proportionate to their changing needs and risks they may face.</p> <p>The model of supervision supports an evidence-based approach to practice. Training and support to supervisors to give them the confidence and the skills to enable a more reflective and purposeful approach to supervision.</p>	<p>October 2023</p>	<p>Management oversight and grip needs to be strengthened, this will be through agreed process maps, new mash manual and agreed management capacity, This will improve further when CSC is brought into the PCC Front door</p>	<p>CSC Managers Children’s and CSC Workforce Development Team</p> <p>MASH managers</p>	
<p>Leaders and the Safeguarding Partnership are assured by the quality</p>	<p>Safeguarding Executive Oversight Group (SEOG) to be established. Meeting quarterly in person, the group will ensure: . The risks are agreed, clear and</p>	<p>Ensure that the Chief Executive Officers, the Senior Responsible Officers and Independent Safeguarding Chair are all sighted and assured about the</p>	<p>July 2023</p>	<p>Meeting established and first SEOG meeting held on 4th August 2023. Ofsted plan part of standing agenda.</p>	<p>Safeguarding Executive Oversight Group</p>	

<p>of service delivery for children and families</p>	<p>mitigations appropriate.                  The governance of safeguarding is simple and fit for purpose.                  · There is a comprehensive audit programme in place and being delivered through the Safeguarding Board.                  · Any Inspection driven action plans are clear and owned by each party.                  · Issues escalated from the Safeguarding Board are resolved and organisational specific governance is being fully utilised.</p> <p>Children’s Social care quality assurance processes to be strengthened and ensure a greater focus on impact and outcomes. To be</p>	<p>risks and opportunities for Safeguarding across the County.</p> <p>Review our Quality Assurance approach to ensure that services improve outcomes for children and young people. This will</p>	<p>November 2023</p>	<p>The Quality Assurance framework and audit tools have been updated to ensure there is a focus on impact and outcomes. Audit standards (practice standards) have been updated and incorporated in the new audit tool</p> <p>The QA framework and audit tool have been updated to ensure there is a focus on impact and outcomes.</p>	<p>Children’s Social Care</p>	
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	<p>achieved through review of QA framework, redesign of audit tools to focus on impact and agreed audit standards, workshops on how to audit, audit moderation in place.</p> <p>Once agreed CSC audit standards to be embedded across CSC teams to ensure they form part of CSC culture.</p>	<p>include audits, practice weeks, and engagement with the workforce and with families to gain feedback.</p>		<p>Audit standards (practice standards) have been updated and incorporated in the new audit tool.</p> <p>The new practice standards will be shared with the workforce at the next practice development sessions scheduled for September 2023.</p>		
	<p>Multi agency workshop to be held on audit evidence and role of professional scepticism in quality assurance work.</p> <p>Lived experience of the child is a central feature in all multi agency audit tools.</p>	<p>Partnership Quality Assurance approach to be reviewed to ensure quality assurance standards are embedded and lived experience of the child is central to all quality assurance activity and is evidenced in practice.</p>	<p>September 2023</p>	<p>Multi agency auditing workshop held 16/05/23. Representation from CSC/ Police/ CCS/ CPFT/ YOS/ EH/ CUH/ Education/ Probation/ Papworth/ ICB.</p> <p>Current multi agency audit tools reviewed and amended as necessary. Future tools to include the lived experience as a central feature.</p>	<p>Children Safeguarding Partnership Board</p>	



	<p>Safeguarding Children Partnership “Lived experience guidance” and “Unconscious bias” and “don’t blame the victim” SWAY to be recirculated across partnership.</p> <p>Front line practitioner workshop to gather feedback on methods/ tools to capture and record lived experience and identify positive case studies to use in training.</p>			<p>Lived experience guidance, and links to SWAYs recirculated 23 May 2023.  <a href="https://www.safeguardingcambpeterborough.org.uk/home/virtual-briefings-sways/children-and-young-peoples-experience-of-unconconscious-bias/">https://www.safeguardingcambpeterborough.org.uk/home/virtual-briefings-sways/children-and-young-peoples-experience-of-unconconscious-bias/</a>   <a href="https://www.safeguardingcambpeterborough.org.uk/home/virtual-briefings-sways/dont-blame-the-victim-choosing-your-words-carefully/">https://www.safeguardingcambpeterborough.org.uk/home/virtual-briefings-sways/dont-blame-the-victim-choosing-your-words-carefully/</a>   <a href="https://www.safeguardingcambpeterborough.org.uk/authoritative-practice/">https://www.safeguardingcambpeterborough.org.uk/authoritative-practice/</a></p> <p>Multi agency front line practitioner workshop to gather feedback and good practice on gathering the voice of the child took place 15th June 2023. Findings shared and will be used to update lived</p>		
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				<p>experience guidance and training</p> <p>Lived experience considered as part of the monthly contact dip completed by the CSC QA service. For the contact dip completed for July this continues to be an area of development with lived experience and impact of the concerns on the child not consistently being analysed.</p>		
	<p>Feedback to be obtained through compliments/ complaints and other feedback sources. To be monitored through QA practice framework</p>	<p>Children and young people, parents, carers and colleagues are confident in the use of feedback mechanisms to talk about the services they receive from the Local Authority and partner agencies. Children's voices are heard and influence decisions being made about them.</p>	<p>November 2023</p>	<p>Compliments and complaints continue to be considered in the QA quarterly report. Although for Q1 there were no complaints/ compliments relating to the MASH.</p>	<p>Children's Social Care</p>	

	Regular updates on the progress of this action plan to be presented at the Executive Safeguarding Oversight Group	Reports to the Safeguarding Partnership on the progress against the improvement plan provide confidence regarding improvement and offer opportunities for constructive challenge.	September 2023	Meeting established and first SEOG meeting held on 4th August 2023. Ofsted plan part of standing agenda.	Safeguarding Children Partnership Board	
	<p>Develop MASH performance framework (including dataset and agreed KPI)</p> <p>Develop MASH case file audit framework to provide assurances.</p> <p>Bimonthly dip sampling to inform the quality of practice and service delivery</p> <p>Themes include:</p>	Partnership is assured of practice improvements that are delivering a timely and effective service to ensure children are safe	August 2023	<p>Presentation from other Local Authority areas MASH's delivered to inform what a good MASH dataset looks like. Meetings scheduled with performance analysts to look at how ICT can be best utilised to gather information.</p> <p>02/08/2023 - Monthly review of performance in place for MASH Health, presented to Board Level within CPFT. Further work to be completed to develop a more in-depth Dashboard and to include</p>	Safeguarding Children Partnership Board	

	<p>Referrals are being received. Escalations are made appropriately and resolution achieved in a timely manner and monitored.</p> <p>Timeliness of Mash enquiries. Supervision and management oversight.</p> <p>Timeliness of cases transferring from MASH to assessment teams.</p> <p>Timeliness of strategy meetings and processes</p>			<p>dip sampling, however this is difficult at present with staffing situation and not wishing to take staff away from high-risk workload. SH (CPFT).</p> <p>QA will be completing a monthly contact dip, the report for July has been completed and August is in progress.</p> <p>MASH Operational Group partners undertaking monthly MASH audits. TOR and tool developed, to be signed off at MASH Implementation Group on 15/09/23</p>		
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<b>Priority Action 2- Multi-agency arrangements and responses to children and young people at risk of extra-familial harm.</b>						
<b>Outcome</b>	<b>Actions</b>	<b>Outcome Measure</b>	<b>Timescale</b>	<b>Progress</b>	<b>Responsibility</b>	<b>RAG</b>
Responses to exploitation of children and extra familial harm are effective	Review MACE (including TOR, data, information sharing. Governance/NRM data and escalation policy).	To ensure the MACE/ NRM is effective at identifying and reducing risk.	July 2023	TOR reviewed and updated, due to be discussed and signed off at CE strategic on 21/09/23	CE Strategic Group	
	Explore development of multi-agency complex Safeguarding Hub to ensure partnership approach to CE/ missing and complex safeguarding	Agreed effective multi agency response to extra familial harm	September 2023	Discussions commenced; data analysts post in both LA's recruited to. Police CE Hub in place.  Next steps to align data and performance.  Tier 2 contextual safeguarding model to be	CE Strategic Group	

				signed off at CE Strategic (18/09/23). Tier 1 process being developed and agreed by LA's, to be presented back to partners for consultation.		
	Develop training and resources to upskill the workforce with regards to contextual safeguarding	Workforce are confident in working with young people at risk of contextual safeguarding	September 2023	Contextual safeguarding SWAY in place (received over 900 views).  Trauma Informed Training to be launched October 2023.  CSC running workshops and drop-in sessions on complex safeguarding.	Children Safeguarding Partnership Board	

	Evaluate impact of CE/ contextual safeguarding training	Training has a positive impact on practice	September 2023	This work is delayed until new contextual training is in place	SCPB Workforce Development Group	
	Develop a CE/ complex safeguarding performance framework (to include dataset and agreed KPIs)	Partnership to have assurances regarding both the local profile and practice in relation to contextual safeguarding	August 2023	Data analyst post is currently being recruited to, to support the development of Exploitation KPIs, partnership data sharing and development of Local Profile.  Discussions commenced, data analysts posts in LA's recruited to. Police CE Hub in place.  Next steps to align data and performance.	CE Strategic Group	

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APPENDIX 4

	Regular dip sampling/ QA of CE/ complex safeguarding cases to provide practice assurance	Partnership to have assurances regarding the practice in relation to contextual safeguarding	August 2023	To be included as part of the work being progressed through complex safeguarding hub	CE Strategic Group / QEG	
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## Children and Education Scrutiny Committee Work Programme 2023/24

Updated: 12/09/2023

Meeting Date	Item	Comments
<p><b>Meeting date: 20 July 2023</b></p> <p>Draft report deadline: 29 June 2023 Final report deadline: 7 July 2023</p>	<p><b>Appointment of Co-opted Members 2023/24</b> Contact Officer: Charlotte Cameron</p>	
	<p><b>Introductory report to work of Children's and Education Services and presentation</b> Contact Officer: Chris Baird and Gary Jones</p>	
	<p><b>Integrated Front Door</b> Contact Officer: Gary Jones</p>	
	<p><b>Review of 2022/2023 and Draft Work Programme for 2023/24</b> Contact Officer: Charlotte Cameron</p>	
	<p><b>Forward Plan of Executive Decisions</b> Contact Officer: Charlotte Cameron</p>	

<b>Meeting date: 25 September 2023</b> Draft report deadline: 4 September 2023 Final report deadline: 12 September 2023	<b>Supplementary Appointment of Co-opted Members 2023/24</b> Contact Officer: Charlotte Cameron	
	<b>Forward Plan of Executive Decisions</b> Contact Officer: Charlotte Cameron	
	<b>Clare Lodge Update</b> Contact Officer: Alison Bennett	
	<b>Performance and Outcomes of Early Help Support Report</b> Contact Officer: Gary Jones/Jodie LeFevre	
	<b>Executive Director Children Services and Young People's Service &amp; Portfolio Holder Report: Integrated Front Door</b> Contact Officer: Gary Jones	
	<b>Work Programme 2023/2024</b> Contact Officer: Charlotte Cameron	

<b>Meeting date: 6 November 2023</b>  Draft report deadline: 16 October 2023 Final report deadline: 24 October 2023	<b>Forward Plan of Executive Decisions</b>	
	<b>SEND Report</b> Contact Officer:	
	<b>Family Safeguarding Model Report:</b> Contact Officer:	
	<b>Children Services Improvement Board Arrangements</b> Contact Officer:	
	<b>Annual Children's Social Care Complaint Report</b> Contact Officer:	
	<b>Monitoring Scrutiny Recommendations Report</b>	
	<b>Work Programme 2023/2024</b>	

<b>Meeting date: 15 January 2024</b>  Draft report deadline: 22 December 2023 Final report deadline: 2 January 2024	<b>Forward Plan of Executive Decisions</b>	
	<b>Corporate Parenting Annual Report</b>	
	<b>Annual report of Peterborough Virtual School for Children in Care</b>	
	<b>Cambridgeshire and Peterborough Safeguarding Children Board Annual Report</b>	
	<b>Committee Start Time Report</b>	
	<b>Monitoring Scrutiny Recommendations Report</b>	
	<b>Work Programme 2023/2024</b>	
<b>Meeting date: 22 January 2024</b> <b>Joint Meeting of the Scrutiny Committees – Budget</b>		
<b>Meeting date: 11 March 2024</b>  Draft report deadline: 19 February 2024 Final report deadline: 27 February 2024	<b>Forward Plan of Executive Decisions</b>	
	<b>Cabinet Member Portfolio Update</b>	
	<b>Monitoring Scrutiny Recommendations Report</b>	